

PROVIDENCE CITY COUNCIL MEETING AGENDA

June 23, 2015 6:00 p.m.

15 South Main, Providence UT

The Providence City Council will begin discussing the following agenda items at 6:00 p.m. Anyone interested is invited to attend.

Call to Order: Mayor Calderwood

Roll Call of City Council Members: Mayor Calderwood

Pledge of Allegiance:

Approval of the minutes

Item No. 1. The Providence City Council will consider approval of the minutes of June 9, 2015 City Council meeting.

Public Comments: Citizens may appear before the City Council to express their views on issues within the City's jurisdiction. Comments will be addressed to the Council. Remarks are limited to 3 minutes per person. The total time allotted to public comment is 15 minutes. The City Council may act on an item, if it arose subsequent to the posting of this agenda and the City Council determines that an emergency exists.

Public Hearing 6:15 pm: Prior to approving the final adjustments 2015 Budgets for all Funds (General, Capital Project, Water, Sewer, and Storm Water), the City Council is holding a public hearing. The purpose of the public hearing is to provide an opportunity for anyone interested to comment on the proposed budgets before action is taken. The City Council invites you to attend the hearing in order to offer your comments.

Business Items:

Item No. 1. Resolution 020-2015: The Providence City Council will consider for adoption a resolution approving the final adjustments for 2015 Budgets for all funds (General, Capital Project, Water, Sewer, and Storm Water)

Item No. 2. Resolution 019-2015: The Providence City Council will consider for adoption a resolution accepting the certified tax rate for Tax Year 2015.

Item No. 3. Resolution 021-2015: The Providence City Council will consider for adoption a resolution amending the Providence City Personnel Policy Section 9 Retirement, by classifying appointed officials as full-time.

Item No. 4. Resolution 022-2015: The Providence City Council will consider for adoption a resolution selecting an auditor for the 2015 – 2019 Audits

Item No. 5. Ordinance No. 215-016: The Providence City Council will consider for adoption an ordinance amending Providence City Code 10-8-5: Commercial Zoned Districts; Site Development and 10-8-6: Parking Regulations.

Staff Reports: Items presented by Providence City Staff will be presented as information only.

Council Reports: Items presented by the City Council members will be presented as informational only; no formal action will be taken. The City Council may act on an item, if it arose subsequent to the posting of this agenda and the City Council determines that an emergency exists.

Executive Session:

Item No. 1. The Providence City Council may enter into a closed session to discuss land acquisition or the sale of real property Utah Code 52-4-205(1) (d) and (e).

Item No. 2. The Providence City Council may enter into a closed session discuss pending litigation Utah Code 52-4-205(1) (c).

Item No. 3. The Providence City Council may enter into a closed session as allowed by Utah Code 52-4-205(1) (a)

Agenda posted the 18 day of June 2015.


Skarlet Bankhead
City Recorder

Providence City Council Agenda
Tuesday, June 23, 2015

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If you are disabled and/or need assistance to attend council meeting, please call 752-9441 before 5:00 p.m. on the day of the meeting.

Pursuant to Utah Code 52-4-207 Electronic Meetings – Authorization – Requirements the following notice is hereby given:

- Providence City Ordinance Modification 015-2006, adopted 11/14/2006, allows City Council member(s) to attend by teleconference.
- The anchor location for this meeting is: Providence City Office Building, 15 South Main, Providence, UT.
- Member(s) will be connected to the electronic meeting by teleconference.

1 **PROVIDENCE CITY COUNCIL MINUTES**

2 **June 9, 2015 6:00 p.m.**

3 **15 South Main, Providence UT**

4
5 Call to Order: Mayor Calderwood
6 Roll Call of City Council Members: Mayor Calderwood
7 Attendance: Jeff Baldwin, Bill Bagley, Ralph Call, John Drew
8 Excused: John Russell
9 Pledge of Allegiance: Mayor Calderwood

10
11 **Approval of the minutes**

12 **Item No. 1.** The Providence City Council will consider approval of the minutes of May 12, 2015 City Council
13 meeting.

14 **Motion to approve the minutes with the following corrections: J Baldwin, second – B Bagley**

- 15 • Page 2, line 19 - city administrator
- 16 • Page 3, line 25 – tax records \$12,00 for the 4 pads and building. \$1,475,500 includes building and .27 acre
17 property immediately east.
- 18 • Page 5, line 21 - Chad Jensen

19 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**
20 **Nay: None**
21 **Abstained: None**
22 **Excused: J Russell**

23 **Item No. 2.** The Providence City Council will consider approval of the minutes of June 2, 2015 City Council meeting.

24 **Motion to approve the minutes with the following corrections: J Baldwin, second – B Bagley**

- 25 • Page 2, line 13 – remove start here.

26 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**
27 **Nay: None**
28 **Abstained: None**
29 **Excused: J Russell**

30 **Public Comments:** Citizens may appear before the City Council to express their views on issues within the City's
31 jurisdiction. Comments will be addressed to the Council. Remarks are limited to 3 minutes per person. The total
32 time allotted to public comment is 15 minutes The City Council may act on an item, if it arose subsequent to the
33 posting of this agenda and the City Council determines that an emergency exists.

- 34 • Dwight Cook, feels the City shouldn't buy the proposed building. He has asked several citizens if they
35 approve of the purchase of the building and they were not in favor. He feels the citizens of Providence
36 want the money spent on roads, lowering fees and reducing the city debt.
- 37 • Kirk Allen, resident, he feels like the purchase is a good decision. The current building is not ADA
38 compliant. The building is not safe for personnel. Storage boxes are being stored in the restrooms. Roads,
39 water and parks will always need monies. He feels the proposed building is a benefit to the City.
- 40 • John Clay, resident, does not favor the purchase. He does not like chip seal and recommends 1/16 inch on
41 asphalt instead. He would like to see expenditures to upgrade current building.
- 42 • Rex Hamilton, he feels the City should reduce debt and lower fees. Has a concern about old water pipes
43 and leaks. Feels the council has ignored water shortages for years. Feels the City should be cautious and
44 conservative.
- 45 • Darcy Rees, was surprised that there was money for a new building while there seems to be a shortage of
46 money for road repairs.
- 47 • Kathleen Alder, has concerns about the new building. Feels the building should not be out of the
48 downtown area. Suggested the money could be used for a second floor on the building. \$1.2 million is too
49 much for a building that is too big. Feels the citizens should be allowed to vote on this decision.
- 50 • Theron Mills, opposes the new building. City has reduced man power and he feels through efficiencies the
51 City could make the building work. The roads need to be addressed, they are horrible. They are in such
52 poor condition he was not able to bring his wife home after a severe illness because the roads were too
53 rough for her to ride in the car.

- Don Briel, opposes a large expensive new building. Handicap access can be fixed. Has many out of town visitors who complain about the roads. The roads are a need and the building is a want.
- Delwin Weldon, lived here since 1985. Historic downtown sidewalks and roads have deteriorated. He would like the \$1.3 million to be put into infrastructure.
- Brian Shoell, asked when the building purchase was announced. He has been in the building and wanted to buy it a couple of years ago. It is a small chopped up building. Asked if there has ever been an agenda item to update the bathrooms and make them ADA compliant. Feels there needs to be a public debate.
- Scott Swenson, opposes the building purchase. He understands that the balance in general fund can only be so much. However, capital projects fund can have an infinite amount of money towards specific projects. That money could go to roads and other capital type expenditures.
- Jan Blau, for as long as he has lived here he has heard talk about needing new building. He thinks going up a story is a good idea. Suggested adding solar panels.
- Rowan Cecil, said in the meeting last month 90% of the people in the meeting were in support of the building. He feels with the projected growth there is a need. He too has spoken with a hundred people and everyone he spoke to was in favor of the new building.
- Keith Thompson, the City owns the library and helps support the library as far as maintenance and power. Wonders why the county can't move the library and the city use that building. He does not feel the building is a real necessity and feels the money should go into the roads.
- John Rutledge Jr., favors the building. The Herald Journal is not accurately portraying the facts. This money has been set aside for the building, not for doing roads. The city is going to continue to grow and he feels the City shouldn't wait any longer to purchase a more expensive building.
- John Drew presented a petition from Steve Jenson with several signatures of residents who oppose the building. Read petition and names of signatures.
- Bill Bagley asked if Brent Speth could speak to the Council regarding the fire safety of the building. Brent Speth was not allowed to comment.

Mayor closed public comments at 6:45 pm.

Public Hearing 6:15 pm: Prior to approving the 2016 Budgets for all Funds (General, Capital Project, Water, Sewer, and Storm Water), the City Council is holding a public hearing. The purpose of the public hearing is to provide an opportunity for anyone interested to comment on the proposed budgets before action is taken. The City Council invites you to attend the hearing in order to offer your comments.

- No public comments.

Business Items:

Item No. 1. Resolution 014-2015. The Providence City Council will consider for adoption a resolution approving the proposed 2016 Budgets for all funds (General, Capital Project, Water, Sewer, and Storm Water).

Motion to approve resolution 014-2015: J Baldwin, second – B Bagley

- S Bankhead said the budget will take effect July 1, 2015 through June 30, 2016. Street department budget is \$644,500 with over \$325,000 going to general road maintenance and upkeep. \$500,000 will be transferred from C Funds for roads. Reviewed the road projects that have been done in the past year.
- R Call said 2015/2016 budget reflects the ravages that are brought about by the adjustments to the 2014/2015 budget to purchase the building. Capital projects are severely underfunded in the new budget. The City needs more money for roads, water, a new well and a water tower. There is too much money in the budget for raises for staff. Felt 3% raises with the 50% follower that goes with fringe benefits is way above inflation rates. This budget does not include paying the city debts. For those reasons, he is opposed to the new budget.
- S Bankhead said all the items discussed by R Call were discussed during the workshop and he did not request any corrections be made to the budget during the workshop.
- Mayor Calderwood said the bond for the water will be before the Council, but at a later date.
- B Bagley asked if the water bond was the only debt the city owned. S Bankhead said it is the only debt the City has.
- J Baldwin asked about the 3% increase.
- R Call said there is more than just the 3% pay raise, it also includes benefits. Ends up costing the city about 4.5%.
- S Bankhead said that applies to a portion of the benefits; there is a huge portion that is insurance related

1 but it doesn't matter what the rate is, those insurance premium increases still go into effect. The city stays
2 compliant and does not overspend on benefit dollars. It will impact withholdings, social security, etc.

- 3 • Theron Mills asked if the money was not spent on the building, could the budget be adjusted to include
- 4 that \$1 million in the roads budget.
- 5 • J Drew said the building portion is in the 2015 budget, which has already been amended to accommodate
- 6 the purchase of the building.
- 7 • S Bankhead said it wouldn't bring the total \$1 million for roads.
- 8 • R Call said other money was taken from other infrastructure funds.

9 **Vote: Yea: J Baldwin, B Bagley, J Drew**

10 **Nay: R Call**

11 **Abstained: None**

12 **Excused: J Russell**

13 **Item No. 2. Discussion:** Bob Fotheringham, Cache County Water Manager, will review the proposed Cache County
14 Water Conservancy District.

- 15 • Bob Fotheringham presented a slide show for the water master plan for Cache County.
- 16 • R Call asked where the conservancy district gets its authority and how far that authority extends.
- 17 • B Fotheringham said the county grants authority to the Conservancy District, but the County itself has no
- 18 authority over the water. The Conservancy District has a board, but they do not manage existing water
- 19 rights for any municipality. It has to acquire its own water rights. The Conservancy District or the County
- 20 can acquire water rights from the Bear River allocation, but municipalities cannot.
- 21 • Mayor Calderwood asked if the Conservancy had any authority over rights that were not being put to
- 22 beneficial use.
- 23 • B Fotheringham said the board could offer representation and if you needed help putting the shares to
- 24 use, the board could help with that. He feels the Conservancy's intent is to help, not manage other
- 25 people's water rights.
- 26 • R Call asked about ground water rights.
- 27 • B Fotheringham said ground water rights are our waters (Cache County's).
- 28 • R Call asked if other water districts could buy water rights from ground waters in Cache County.
- 29 • B Fotheringham said currently they can. If the County forms a District, then the District could protect that
- 30 water.
- 31 • B Fotheringham said the Conservancy District can do more at the State level than the County can do as far
- 32 as managing and protecting waters.
- 33 • B Speth also commented that elected officials at the State level tend to listen to conservancy districts
- 34 more than local reps.
- 35 • There was some discussion on the process of forming a District.
- 36 • J Baldwin asked what the plan was for water storage.
- 37 • B Fotheringham said Cutler Dam, the Cub River and Temple Fork are all sites that could be considered for
- 38 storage. Cost would be about \$60 million.

39 **Item No. 3. Ordinance 2015-014:** The Providence City Council will consider for adoption an ordinance rezoning
40 1.198 acres of property from Agricultural (AGR) to Single-Family Traditional (SFT). The property is located at
41 approximately 240 South 325 West, Providence.

42 **Motion to approve Ordinance 2015-014: R Call, second – J Drew**

- 43 • S Bankhead said this is the Zollinger/Gustaveson subdivision. In order to do the subdivision the zoning
- 44 needs to be changed. S Bankhead said this went through Planning Commission and the Commission
- 45 recommended the rezone. The zone fits the surrounding areas.

46 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**

47 **Nay: None**

48 **Abstained: None**

49 **Excused: J Russell**

50 **Item No. 4. Ordinance 2015-015:** The Providence Council will consider for adoption an ordinance amending
51 Providence City Code Title 10 Zoning Regulations, Chapter 8 Area Regulations and Parking Regulations, Section 1
52 Area Regulations and Section 3 Setbacks allowing attached uncovered decks to extend into the rear setback and
53 making changes to the area regulations chart.

1 **Motion to approve Ordinance 2015-015: J Baldwin, second – R Call**

- 2 • S Bankhead said according to city code, a deck is part of the main building if it is attached (covered or
3 uncovered) and it has to meet the setback requirements. This went to a public hearing and Planning
4 Commission and the Commission recommended City Council approve the code amendment. It will help
5 standardized the use chart, makes it clear that on a 12,000 sq. ft. lot you can only have one residential
6 structure unless you have shared walls. Fence heights are referenced in the appropriate chapters of the
7 code. Defines deck. Covered decks are still going to be treated as a part of the house, but an uncovered
8 deck will not be.
- 9 • R Call asked if a partially covered deck would be allowed to extend into the setback.
- 10 • S Bankhead said the uncovered portion could extend, but it could not take up more than 25% of the rear
11 yard.
- 12 • J Baldwin said he would like to see this include an allowance for the front yard setback to allow for a
13 landing.
- 14 • S Bankhead said it would be better to approve as is and then the City could go through the appropriate
15 steps to allow for front yard setbacks.
- 16 • R Call asked if the front yard setback issue could be addressed through a variance.
- 17 • J Baldwin said it could be, but feels it would be better to go through Planning Commission.

18 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**

19 **Nay: None**

20 **Abstained: None**

21 **Excused: J Russell**

22 **Item No. 5. Resolution 015-2015:** The Providence City Council will consider for adoption a resolution amending the
23 Providence City Personnel Policy Section 9 Retirement, by classifying elected officials as part-time.

24 **Motion to adopt Resolution 015-2015: R Call, second – J Drew**

- 25 • S Bankhead said when the economy dipped the state looked at retirement funds and made some
26 changes. The City now has to designate elected officials as either part or full time employees.

27 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**

28 **Nay: None**

29 **Abstained: None**

30 **Excused: J Russell**

31 **Item No. 6. Resolution 017-2015:** The Providence City Council will consider for adoption a resolution awarding the
32 bid for Project No. 15-015 Highway 165 Utility Crossing.

33 **Motion to approve Resolution 017-2015: J Baldwin, second – B Bagley**

- 34 • R Eck said there was a problem with the four bids. NW King & Sons has asked to withdraw their bid. He
35 asked the Council to accept the bid from DL2.

36 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**

37 **Nay: None**

38 **Abstained: None**

39 **Excused: J Russell**

40 **Item No. 7. Resolution 018-2015:** The Providence City Council will consider for adoption a resolution awarding the
41 bid for Project No. 15-024, 1000 South Street Roadway Repair.

42 **Motion to adopt Resolution 018-2015: R Call, second – J Drew**

- 43 • R Eck reviewed bids for this project. He asked the Council to award the project to Staker Parsons.

44 **Vote: Yea: J Baldwin, B Bagley, R Call, J Drew**

45 **Nay: None**

46 **Abstained: None**

47 **Excused: J Russell**

48 **Item No. 8. Resolution 016-2015:** The Providence City Council will consider for adoption a resolution approving a
49 Real-Estate Purchase Contract between Providence City and Russell Properties LLC for a building located at 164
50 North Gateway Drive, Providence UT.

51 **Motion to adopt Resolution 016-2015: B Bagley, second – J Baldwin**

- 52 • R Call commented that none of the funds reallocated were ever allocated for the purchase of this building

1 until budget adjustments. All funds were taken from other funds that are severely underfunded. To
2 replenish the funds will surely require a property tax increase within the next few years. Every year he
3 recommends paying off the debt. The purchase of the building is a mistake for many other reasons. No
4 need has been established, proper alternatives have not been explored. This action is irresponsible.

- 5 • J Drew said comments he heard were that there needs to be more public discussion for a purchase this
6 size. The current property is going to be abandoned. It will be difficult to sell. Whoever purchases this
7 building will have to bring it up to code, which severely devalues the property. He feels residents' first
8 priority is to upgrade roads.
- 9 • Mayor Calderwood said the City has looked at a lot of properties. All properties considered had expense
10 or other issues to deal with.
- 11 • J Drew suggests moving Public Works to the Public Works shed on Center Street. He worked on a project
12 for the City of Hyrum. He visited every city hall in Cache County. Most of them don't meet code and they
13 are ugly. Those things are not criteria for a new building.
- 14 • B Bagley commented that some of the facts on the radio and in the paper have been distorted. Roads
15 seem to be the main concern. People are thinking that if the building isn't purchased then they will get a
16 new road in front of their home. That is not so.
- 17 • R Eck said Center Street repairs were \$50,000 on one block with no curb, gutter and sidewalk. Today's
18 prices would be about \$80,000 to rehabilitate a dead road.
- 19 • B Bagley said we have outgrown this building. He would like the Council to look forward to what the
20 needs of the City will be. He feels the opportunity and the money are available and the purchase should
21 be pursued.
- 22 • Mayor Calderwood asked for comments on the commercial inspection that was done on the proposed
23 building.
- 24 • J Baldwin said there was nothing found that would be a red flag for the building. Most of the comments
25 from the inspector were preventive maintenance types of issues. He does not feel there was anything in
26 the report to indicate that the City should not purchase that building.
- 27 • Mayor Calderwood commented that the chairman of the Bear River Health Committee has been looking
28 at this same building. The owner of the building has made it clear that he is not going any lower on the
29 price of the building. He owns it outright. The fact that the City can pay cash for the building has helped
30 negotiate the price down. This has not been a quick rash approach.
- 31 • J Baldwin said we do need to keep working on the roads. But he is not in favor of postponing the purchase
32 of this new building in order to fix 4-6 roads.

33 **Vote:** Yea: B Bagley, J Baldwin
34 Nay: R Call, J Drew
35 Abstained: None
36 Excused: J Russell

37 **Mayor voted in favor of the purchase as a tie-breaking vote.**

38 **Staff Reports:** Items presented by Providence City Staff will be presented as information only.

- 39 • R Eck:
 - 40 ○ Public Works is ready to pump from Hampshire pond to Hampshire Park. Tonight at 10 will be
 - 41 the first run. Randy will be at the Park to see how that goes. He feels there is enough water in the
 - 42 pond to irrigate the park and provide water to all the homes.
 - 43 ○ B Bagley asked about the boring on Highway 165.
 - 44 ○ R Eck said they will be notified tomorrow. Work should begin in about 3 weeks.
 - 45 ○ J Baldwin said the NW corner of 3rd East and 2nd North has a power pole that was hit by a trailer.
 - 46 He feels it is a safety hazard and would like Randy to talk UPL to take care of the issue. Randy said
 - 47 he will do what he can to get them to come and fix the pole.
- 48 • S Bankhead:
 - 49 ○ Reviewed the report given to the Council. Invoice register is attached to the back of the report.
 - 50 Declaration of Candidacy – 7 people have declared for the three seats that will be vacated. Jeff
 - 51 Turley, Rowan Cecil, Roy Sneddon, Kirk Allen, Michael Harbin, Sandra Checketts and Dennis Giles.
 - 52 There will be a primary election.

- She was asked to ask the Council if all proceeds from the cowboy golf course were donated to the City, would make any difference to the City to revisit the issue.
- R Call asked if this was a temporary rezoning request.
- S Bankhead said the owner has always wanted a temporary period to see if his idea would sell, but the ordinance does not allow for a temporary business. She said an expiration could be tied to it, but no temporary permission could be given without changing the ordinance.
- The Council was not in favor of allowing this.
- She thanked everyone who contributed to and supported Celebrate Providence. The run numbers were up. The weather was nice.
- J Drew asked about the land disturbance ordinance. S Bankhead said it has to do with the Highlands, but also slopes in other areas.

Council Reports: Items presented by the City Council members will be presented as informational only; no formal action will be taken. The City Council may act on an item, if it arose subsequent to the posting of this agenda and the City Council determines that an emergency exists.

- B Bagley – no comment.
- J Drew – sauerkraut dinner was discussed with Skarlet. Canning the cabbage may be an issue. She suggested perhaps city staff could help with that.
- R Call – no comment.
- J Baldwin – no comment.
- Mayor Calderwood:
 - Met with the six cities' mayors and a proposal for an inter-local agreement with Logan. He feels the other cities will go with Logan. He also reported on the proposal to form a southern inter-local agreement with Hyrum and Nibley. Neither proposal is looking positive at this time.
 - B Bagley asked about Nibley's position.
 - Mayor responded that Mayor Dustin is putting in an application with DWQ to form an inter-local.
 - John Rutledge asked if going with Hyrum would eventually end up being similar to an agreement with Logan.
 - J Drew said Providence would be a partial owner in the Hyrum agreement so the City would have a voice.
 - Met with representative from Division of Wildlife Resources asking them to repair the deer fence. To date they have not responded.

Motion to close R Call, second – J Baldwin

Vote: **Yea:** **J Baldwin, B Bagley, R Call, J Drew**
 Nay: **None**
 Abstained: **None**
 Excused: **J Russell**

Meeting adjourned at 8:55 pm

Minutes recorded and prepared by C Craven.

Don W. Calderwood, Mayor

Skarlet Bankhead, City Recorder

Resolution 022-2015

A RESOLUTION APPROVING THE FINAL ADJUSTMENTS FOR THE 2015 BUDGET FOR THE FOLLOWING FUNDS:
GENERAL, CAPITAL PROJECT, WATER, SEWER, AND STORM WATER

WHEREAS the Providence City Council desires to adjust the 2015 Budget for the following Funds: General, Capital Project, Water, Sewer, and Storm Water:

- The Providence City Council held a public hearing to consider the proposed budgets on June 23, 2015;
- No additional adjustments to General Fund Revenue are being proposed;
- The following adjustments between General Fund Expense Departments are being proposed:
 - Reduce Community Development Attorney Land Use to \$0.00 (\$10,000 decrease) and increase Administration Attorney Fees from \$30,000 to \$40,000 (\$10,000 increase).
 - Reduce Public Works equipment fuel to \$30,000 (\$10,000 decrease) and increase Administration Sanitation an additional \$10,000.
- the following General Fund budget is proposed:

General Fund	
Revenue	
Taxes	1,905,000
Licenses & Permits	60,500
Intergovernmental	332,800
Charges for Services	593,200
Fines & Forfeitures	108,800
Interest	27,000
Miscellaneous	818,000
Contributions / Transfers	-0-
Total Revenue	3,845,300
Expenses	
Public Safety Total	270,200
Administration Total	907,800
Community Development	124,000
Finance & Records	444,300
Public Works	1,405,200
Transfers	693,800
Total Expenses	3,845,300
General Fund Revenue over Expenses	-0-

- No additional adjustments to the Capital Project Fund are proposed.

Revenue	912,100
Expenses	911,100
Capital Project Fund Revenue over Expenses	1,000

- No additional adjustments to the Water Fund Budget are proposed:

Operating Revenue	914,800
Non-operating revenue	842,180
Expenses	1,686,545
Water Fund Revenue over Expenses	70,435

- the following Sewer Fund Budget is proposed:

- Increase Non-Operating Revenue (money received in prior years) from \$213,000 to \$295,000 (\$82,000 increase for SR165 utility project)

Operating Revenue	830,000
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Non-operating revenue	297,500
Expenses	1,118,000
Sewer Fund Revenue over Expenses	9,500

- No additional adjustments to the Storm Water Fund Budget are proposed:

Operating Revenue	127,000
Non-operating revenue	18,000
Expenses	103,000
Storm Water Fund Revenue over Expenses	42,000

THEREFORE be it resolved by the Providence City Council:

- the 2015 Budget for the following Funds: General, Capital Project, Water, Sewer, and Storm Water as shown above shall be adopted;
- this resolution shall become effective immediately upon passage.

Passed by vote of the Providence City Council this 23 day of June, 2015.

Council Vote:

Bagley, Bill	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Baldwin, Jeff	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Call, Ralph	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Drew, John	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Russell, John	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent

Providence City

Don W Calderwood, Mayor

Attest:

Skarlet Bankhead, Recorder

Providence City
Budgeting Worksheet
10 General Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Revenue:								
Taxes								
3110 CURRENT YEAR PROPERTY TAXES	487,571	501,088	509,079	513,000	526,037	513,000	513,000	
3120 PRIOR YEARS' TAXES-DELINQUENT	0	0	0	0	0	0	0	
3130 SALES AND USE TAXES	833,310	852,803	871,332	860,000	812,394	860,000	860,000	
3135 MUNICIPAL TELE LICENSE TAX	87,924	81,123	73,556	75,000	61,926	74,000	74,000	
3140 FRANCHISE TAXES	258,350	282,239	294,330	289,000	280,337	280,000	280,000	
3170 FEE-IN-LIEU (UPP TAXES & FEES)	84,328	102,944	78,174	78,000	69,820	80,000	80,000	
3190 TAXES RECEIVED BY COUNTY	0	0	92,033	0	80,171	0	98,000	
Total Taxes	1,751,483	1,820,197	1,918,504	1,815,000	1,830,685	1,807,000	1,905,000	
Licenses and permits								
3210 BUSINESS LICENSES AND PERMITS	13,213	13,042	11,885	12,000	11,723	12,000	12,000	
3220 NON-BUSINESS LIC. PERMIT, FEES	0	100	38	0	298	0	0	
3221 BLDG PERMIT & SUBDIV. FEES	56,904	114,063	67,495	67,500	13,670	15,000	15,000	
3222 EXCAVATION PERMITS	200	400	250	300	250	0	0	
3223 APPLICATION FEES	5,163	7,763	8,900	8,500	6,410	7,500	7,500	
3224 BURIAL PERMITS	14,015	21,520	21,650	21,700	17,040	17,000	17,000	
3225 DOG LICENSES AND IMMUNIZATIONS	11,053	12,721	9,231	9,200	9,143	9,000	9,000	
Total Licenses and permits	100,548	169,609	119,449	119,200	58,534	60,500	60,500	
Intergovernmental revenue								
3340 MISCELLANEOUS	0	0	0	0	3,618	0	3,200	
Resolution 013-2015 05/12/2015								
3350 Federal Grants	85,451	35,390	0	0	0	0	0	
3351 STATE GRANTS	52,635	0	3,167	0	3,167	0	0	
3355 BOND PROCEEDS	0	0	0	0	0	0	0	
3356 CLASS "C" ROAD FUND ALLOTMENT	237,700	245,362	234,908	243,700	244,665	235,000	235,000	
3357 STATE SUPPORT FOR LIBRARY	0	0	0	0	0	0	0	
3358 STATE LIQUOR FUND ALLOTMENT	5,038	0	4,521	0	0	0	0	
3359 RESTAURANT TAX	89,244	0	69,641	69,600	0	80,000	80,000	
3360 RIVER HEIGHTS LIBRARY SUPPORT	4,600	0	0	0	4,600	0	4,600	
Resolution 013-2015 05/12/2015								
3396 PRIOR YEAR RESTAURANT MONIES	0	0	0	0	0	10,000	10,000	
3397 PRIOR YEAR - CLASS C ROADS	0	0	0	84,500	0	0	0	
Total Intergovernmental revenue	474,668	280,752	312,237	397,800	256,050	325,000	332,800	
Charges for services								
3410 ENGINEERING FEES	(558)	14,343	0	0	0	0	0	
3411 LEGAL FEES	0	0	0	0	0	0	0	
3412 RECORDING/PLAT FEES	0	0	0	0	0	0	0	
3420 PENALTY FEES	40	(32)	0	0	0	0	0	
3441 GREEN WASTE	18,477	19,722	20,949	20,000	20,565	21,000	21,000	
3442 RECYCLE	80,581	81,196	82,807	80,000	76,655	83,000	83,000	
3443 SANITATION	388,172	382,443	387,673	387,000	358,485	387,000	387,000	
3455 PARK RENTAL	2,855	3,930	4,090	2,500	3,590	3,300	3,300	
3470 FUTURE PROJECT FEES	0	0	0	0	0	0	0	

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3471 SIGNS & BANNERS	5,926	3,360	4,750	5,000	4,900	5,000	5,000	
3472 BASEBALL REGISTRATION FEES	14,152	9,805	9,340	9,300	28,130	10,000	28,000	
Resolution 013-2015 05/12/2015								
3473 SOFTBALL REGISTRATION FEES	3,960	3,285	3,395	3,400	3,285	3,500	3,500	
3474 PARK & RECREATION FEES	5,595	9,985	9,400	9,300	6,230	6,700	6,700	
3475 ATHLETIC FIELD USE FEES	1,779	253	1,324	1,300	1,937	1,500	1,500	
3476 SNACK STAND REVENUE	650	0	0	0	0	0	0	
3477 SOCCER/KICKBALL REGISTRATION	3,918	825	100	800	800	800	800	
3484 LEASE PAYMENTS	0	0	0	0	0	0	0	
3490 PARK IMPACT FEE	39,714	63,076	51,395	51,400	49,059	43,400	43,400	
3492 STREET IMPACT FEE	8,500	13,750	11,000	11,000	11,000	10,000	10,000	
3494 PUBLIC SAFETY IMPACT FEE	0	0	0	0	0	0	0	
3496 PRIOR YEAR IMPACT FEES	0	0	0	267,000	0	0	0	
Total Charges for services	573,761	605,941	586,223	848,000	564,636	575,200	593,200	
Fines and forfeitures								
3510 FINES/FORFEITURES - TRAFFIC	81,600	101,957	75,913	88,800	77,387	85,000	85,000	
3520 FINES/FORFEITURES - ANIMAL	1,250	537	114	100	200	0	0	
3530 FEES - SMALL CLAIMS	970	835	740	700	340	800	800	
3540 FINES/FORFEITURE - MISC.	24,006	8,736	7,269	7,200	221	8,000	8,000	
3550 SECURITY SURCHARGE	18,125	6,990	16,405	16,000	15,395	15,000	15,000	
Total Fines and forfeitures	125,951	119,055	100,441	112,800	93,543	108,800	108,800	
Interest								
3610 INTEREST EARNINGS	30,765	35,035	30,563	25,000	34,317	20,000	27,000	
3611 INTEREST EARNING - BONDS	0	0	0	0	0	0	0	
Resolution 013-2015 05/12/2015								
Total Interest	30,765	35,035	30,563	25,000	34,317	20,000	27,000	
Miscellaneous revenue								
3620 RENTS - BUILDING	0	0	0	0	0	0	0	
3625 PARK LIGHT REIMBURSEMENT	0	0	0	0	0	0	0	
3630 HISTORY BOOK	0	0	145	0	186	0	0	
3640 SALE OF FIXED ASSETS	0	0	0	0	105	0	0	
3650 ROW IMPROVEMENT REIMBURSEMENT	0	0	0	0	0	0	0	
3660 EMERGENCY 911 SYSTEM	55,261	54,986	56,061	55,000	51,852	55,000	55,000	
3670 PERPETUAL CARE LOT SALES	13,530	11,975	29,505	31,300	36,591	12,000	22,000	
3680 CITY CELEBRATION	5,383	4,388	2,225	2,900	1,665	2,000	2,000	
Resolution 013-2015 05/12/2015								
3681 CITY CELEBRATION - FOOD SALES	2,066	2,061	5,207	5,200	5,716	5,000	5,000	
3685 YOUTH COUNCIL REVENUE	990	0	20	0	0	0	0	
3690 MISCELLANEOUS	(17)	221	35,865	37,900	(8,644)	10,000	10,000	
3691 PERM POWER FEE	800	1,513	1,000	1,000	50	1,000	1,000	
3695 MISCELLANEOUS SERVICE	7,026	15	1,844	1,800	0	2,000	2,000	
3696 PRIOR YEAR EXCESS FUNDS	0	0	0	100,000	0	0	721,000	
3910 PARK DONATIONS	0	0	129	100	0	0	0	
Resolution 013-2015 05/12/2015								
3911 MC POOL DONATIONS	0	0	0	0	0	0	0	

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3912 LIBRARY DONATIONS	0	0	0	0	0	0	0	
Total Miscellaneous revenue	85,039	75,159	132,001	235,200	87,521	87,000	818,000	
Contributions and transfers								
3913 DONATIONS - MISC.	153	740	754	700	50	0	0	
3920 TRANSFER - CAPITAL PROJECT	0	0	0	0	0	0	0	
3930 TRANSFER - PERPETUAL CARE	0	0	0	0	0	0	0	
3940 WATER TO WAGE, SALARY, BENEFIT	0	0	0	0	0	0	0	
3950 SEWER TO WAGE, SALARY, BENEFIT	0	0	0	0	0	0	0	
3977 MISS PROVIDENCE SCHOLARSHIP	0	0	600	600	850	0	0	
Total Contributions and transfers	153	740	1,354	1,300	900	0	0	
Total Revenue:	3,142,368	3,106,488	3,200,772	3,554,300	2,926,186	2,983,500	3,845,300	
Expenditures:								
Public Health and Safety								
4111 SALARIES AND WAGES	32,118	28,258	28,491	30,300	30,329	32,000	32,000	
4113 EMPLOYEE BENEFITS	5,472	4,135	3,759	4,700	3,639	4,700	4,700	
4123 TRAVEL	0	0	0	0	0	0	0	
4124 OFFICE SUPPLIES AND EXPENSE	0	0	0	0	0	0	0	
4131 PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0	0	
4132 CACHE COUNTY SHERIFF'S CONTRAC	68,889	68,889	68,889	68,900	68,889	69,000	69,000	
4133 EDUCATION PROGRAMS & MEMBERSHI	0	0	0	0	0	0	0	
4134 FIRE PROTECTION CONTRACT	44,398	44,917	47,732	47,800	50,916	50,000	50,000	
4135 ANIMAL CONTROL	22,958	20,073	20,683	21,000	20,222	20,000	20,000	
4137 LIQUOR FUND ALLOTMENT	5,038	0	4,521	0	4,890	0	5,000	
4138 E911 SERVICE CONTRACT	50,544	55,906	57,598	60,000	80,667	55,000	88,000	
4140 VOLUNTEER SERVICES - EMG PREP	116	0	0	500	0	500	500	
Resolution 013-2015 05/12/2015								
4145 CROSSING GUARD	493	759	40	100	0	1,000	1,000	
4148 MISCELLANEOUS	0	24	0	500	0	0	0	
4162 REFUNDS	0	5	0	0	0	0	0	
4191 CAPITAL OUTLAY	0	0	0	0	0	0	0	
Total Public Health and Safety	230,026	222,966	231,713	233,800	259,552	232,200	270,200	
Administrative								
4310 SALARIES - MAYOR AND COUNCILME	23,683	22,000	22,098	24,000	21,815	26,000	26,000	
4311 SALARIES & WAGES POOL	43,790	40,240	41,452	43,000	43,948	45,000	45,000	
4313 EMPLOYEE BENEFITS POOL	38,565	10,974	21,473	29,000	15,374	29,000	29,000	
4315 UNEMPLOYMENT CLAIMS	0	4,641	351	500	0	5,000	5,000	
4319 UNCLAIMED PROPERTY ST TREASURE	834	0	64	100	0	500	500	
4320 BAD DEBT - WRITE OFF	45	335	2,575	3,000	0	500	500	
4321 MEMBERSHIPS & SUBSCRIPTIONS	526	4,898	5,189	5,500	4,968	5,500	5,500	
4322 PUBLIC NOTICES	1,398	380	201	500	275	500	500	
4323 TRAVEL	3,272	3,303	336	1,000	0	4,000	4,000	
4324 OFFICE SUPPLIES AND EXPENSE	42,435	25,909	38,648	30,000	20,144	25,000	25,000	
4325 VEHICLE MAINTENANCE	0	0	0	0	0	0	0	
4326 OFFICE EQUIPMENT	3,055	13,954	12,131	11,000	3,511	5,000	5,000	
4327 UTILITIES	3,028	4,527	4,764	5,000	3,895	4,000	4,000	

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4328 TELEPHONE	3,649	5,380	6,114	6,500	6,031	5,000	5,000	
4329 Human Resources	0	0	0	0	437	0	0	
4330 INTERNET PROVIDER	681	697	630	800	1,162	800	800	
4331 PROFESSIONAL & TECHNICAL SERVI	6,548	11,709	8,311	7,000	8,266	9,000	9,000	
4333 EDUCATION PROGRAMS	1,785	1,230	305	1,700	350	1,500	1,500	
4335 ATTORNEY	47,191	20,297	46,255	50,000	33,473	30,000	30,000	
4336 AUDITOR	8,048	8,060	8,200	8,200	8,400	9,000	9,000	
4351 INSURANCE	30,876	34,619	64,106	64,100	57,523	66,000	66,000	
4361 MISCELLANEOUS SERVICES	3,619	7,378	4,825	6,000	5,751	7,500	7,500	
4362 REFUNDS	0	0	0	0	19	0	0	
4363 CAPITAL OUTLAY	0	454	0	0	0	0	0	
4370 TAXES RECEIVED BY COUNTY	0	0	92,033	0	75,281	0	93,000	
4380 LIBRARY	23,057	23,916	26,881	25,000	6,418	25,000	25,000	
4381 REMITTANCE OF INCREMENTAL	142,857	142,857	142,857	142,900	0	0	0	
4384 LEASE PAYMENTS	0	0	0	0	0	0	0	
4388 GREEN WASTE PICKUP	17,140	18,168	20,804	21,000	20,492	21,000	21,000	
4389 RECYCLE PICKUP	67,746	76,317	75,336	80,000	69,285	83,000	83,000	
4390 SANITATION	413,760	399,800	398,113	402,000	372,497	387,000	387,000	
4396 EXCESS BALANCE TRAN TO CAP PRO	0	0	0	0	0	0	0	
Resolution 013-2015 05/12/2015								
Total Administrative	927,588	882,043	1,044,052	967,800	779,315	794,800	887,800	
Public Works Administration								
4511 SALARIES AND WAGES	40,266	40,032	42,742	44,000	39,706	46,900	46,900	
4513 EMPLOYEE BENEFITS	22,531	18,074	19,638	18,500	19,386	20,000	20,000	
4521 MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0	0	0	0	
4524 OFFICE SUPPLIES AND EXPENSE	7,401	10,573	11,187	12,000	8,207	10,000	10,000	
4527 UTILITIES	8,185	12,345	12,041	11,500	10,381	13,000	13,000	
4528 TELEPHONE	6,312	5,501	3,982	4,100	4,173	5,000	5,000	
4529 BLDG/GROUNDS MAINTENANCE	14,123	9,549	8,937	9,000	8,338	9,000	9,000	
4531 PROFESSIONAL & TECHNICAL SERVI	2,488	196	0	5,000	23	5,000	5,000	
4533 EDUCATION PROGRAMS & MEMBERSHI	0	0	0	0	0	0	0	
4545 PPE/SAFETY	886	1,421	485	2,000	1,057	2,000	2,000	
4548 MISCELLANEOUS SUPPLIES	296	339	100	1,000	467	1,000	1,000	
4584 LEASE PAYMENTS BLDG	15,944	5,196	0	0	0	0	0	
4596 EXCESS BALANCE TRAN TO CAP PRO	0	0	0	0	182,215	217,300	217,300	
Total Public Works Administration	118,432	103,226	99,112	107,100	273,953	329,200	329,200	
Comm Dev - Administration Division								
5111 SALARIES AND WAGES	9,211	6,704	7,156	8,000	6,832	8,000	8,000	
5113 EMPLOYEE BENEFITS	8,973	2,436	2,372	2,500	2,513	2,600	2,600	
5121 MEMBERSHIPS & SUBSCRIPTIONS	0	0	50	0	50	100	100	
5123 TRAVEL	736	0	0	0	592	500	500	
5124 OFFICE SUPPLIES AND EXPENSE	125	68	510	700	497	500	500	
5127 UTILITIES	0	0	0	0	0	0	0	
5128 TELEPHONE	0	0	0	0	0	0	0	
5133 EDUCATION PROGRAMS & MEMBERSHI	115	0	0	0	155	200	200	
5135 ATTORNEY - LAND USE MATTERS	18,092	195	200	15,000	0	10,000	10,000	

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5138 EMERGENCY PREPARATION	0	0	0	0	0	0	0	
5162 REFUNDS	175	25	309	200	105	300	300	
5196 EXCESS BALANCE TRAN TO CAP PRO	0	0	0	0	0	0	0	
Total Comm Dev - Administration Division	37,427	9,428	10,597	26,400	10,744	22,200	22,200	
Comm Dev - Planning Division								
5210 SALARIES - COUNCILMAN	0	0	0	0	0	0	0	
5211 SALARIES AND WAGES	48,542	38,445	69,994	44,000	43,270	44,000	44,000	
5213 EMPLOYEE BENEFITS	25,674	16,641	14,245	17,500	15,796	17,500	17,500	
5221 MEMBERSHIPS & SUBSCRIPTIONS	6,195	6,318	6,291	6,500	6,296	7,000	7,000	
5222 PUBLIC NOTICES	92	140	699	1,000	929	1,000	1,000	
5223 TRAVEL	120	0	0	0	0	1,000	1,000	
5224 OFFICE SUPPLIES AND EXPENSE	134	75	208	500	61	500	500	
5231 PROFESSIONAL SERVICES	13,496	5,603	9,773	11,000	9,795	10,000	10,000	
5233 EDUCATION AND TRAINING	400	0	190	200	0	1,000	1,000	
5234 ECONOMIC DEVELOPMENT	0	0	0	0	0	0	0	
5235 TRANSPORTATION PLANNING	0	23	0	5,000	0	5,000	5,000	
5236 MAPS & MASTER PLAN	625	495	0	5,000	2,400	5,000	5,000	
5250 HISTORIC PRESERVATION	1,162	545	5,816	6,000	735	2,700	2,700	
5261 MISCELLANEOUS SUPPLIES	0	0	0	0	0	0	0	
5262 REFUNDS	100	100	100	100	100	100	100	
Total Comm Dev - Planning Division	96,540	68,385	107,316	96,800	79,382	94,800	94,800	
Comm Dev - Building Division								
5410 SALARIES-COUNCILMAN	0	0	0	0	0	0	0	
5411 SALARIES AND WAGES	39,804	41,916	30,879	32,000	2,954	5,000	5,000	
5413 EMPLOYEE BENEFITS	23,508	18,877	15,698	11,000	226	1,500	1,500	
5421 MEMBERSHIPS & SUBSCRIPTIONS	263	200	188	500	0	0	0	
5423 TRAVEL	783	1,620	0	1,000	0	0	0	
5424 OFFICE SUPPLIES AND EXPENSE	504	366	3,400	3,500	281	500	500	
5425 VEHICLE MAINTENANCE	0	0	0	0	0	0	0	
5426 BLDG/GROUNDS-SUPPLY & MAINTEN	0	0	0	0	0	0	0	
5427 UTILITIES	0	0	0	0	0	0	0	
5428 TELEPHONE	189	738	128	200	0	0	0	
5431 PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	0	0	0	
5433 EDUCATION AND TRAINING	330	665	940	1,000	0	0	0	
5435 BUILDING INSPECTION	1,640	3,680	17,740	34,000	1,285	10,000	10,000	
5439 SUBDIVISION INSPECTIONS	0	0	0	0	0	0	0	
5461 MISCELLANEOUS	0	0	0	0	0	0	0	
5462 REFUNDS/SURCHARGES	783	716	(11,457)	500	27	0	0	
Total Comm Dev - Building Division	67,804	68,778	57,516	83,700	4,773	17,000	17,000	
PW Dept - Streets Division								
6010 SALARIES - COUNCILMAN	0	0	0	0	0	0	0	
6011 SALARIES AND WAGES	53,300	49,784	48,206	54,000	43,256	54,000	54,000	
6013 EMPLOYEE BENEFITS	26,288	18,769	17,700	20,000	19,623	25,000	25,000	
6021 BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	0	0	0	0	
6023 TRAVEL	0	0	0	1,000	0	1,000	1,000	
6024 OFFICE SUPPLIES	493	0	46	500	12	500	500	

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6027 UTILITIES	32,224	46,774	48,361	50,000	45,388	44,000	44,000	
6028 TELEPHONE	1,724	1,657	171	500	281	500	500	
6031 PROFESSIONAL & TECHNICAL SERVI	1,230	977	2,551	4,000	9,366	3,000	6,600	
6033 EDUCATION AND TRAINING	0	0	0	0	0	500	500	
6034 ENGINEERING	0	0	0	0	0	0	0	
6045 SIGNS & SCHOOL CROSSING	3,470	2,221	2,219	4,000	3,810	4,000	4,000	
6048 MISCELLANEOUS SUPPLIES	3,705	2,300	4,082	6,000	3,780	5,000	5,000	
6061 MISCELLANEOUS SERVICES	0	0	0	0	0	0	0	
6062 CURB & GUTTER	0	0	0	0	0	0	0	
6063 ROADS MAINT, ROAD BASE, COLD MIX	45,984	53,154	53,353	60,000	22,235	55,000	51,400	
Adjust: 6063 to 6031 for 700 (2100) South Survey								
6064 OVERLAY	0	0	0	0	0	0	0	
6065 CHIP AND SEAL	12,278	79,215	103,699	170,000	136,241	230,000	222,900	
6066 PATCH/REPLACE	5,462	1,014	3,289	5,600	682	6,000	6,000	
6067 CRACK & SEALING	0	0	15,956	20,000	0	20,000	20,000	
6068 PAINT	7,044	8,079	8,114	8,500	9,316	8,500	8,500	
6069 ROAD PROJECTS	32,515	2,258	65,296	146,000	4,983	100,000	100,000	
6071 TREE MAINTENANCE & REMOVAL	3,936	4,582	8,195	10,000	10,220	10,000	10,000	
6073 RENTAL OF EQUIPMENT	0	0	0	0	0	0	0	
6076 SIDEWALK REPLACEMENT	19,374	9,822	4,769	20,000	17,042	20,000	20,000	
6078 SIDEWALK - NEW CONSTRUCTION	14,385	1,234	0	20,000	0	20,000	20,000	
6080 CAPITAL PURCHASES	0	0	0	0	7,010	0	7,100	
6081 DEBT SERVICE - ZIONS - PRINCIP	0	0	0	0	0	0	0	
01/27/2015 Moved \$7,100 from 10-6065 to 10-6080 for the purchase of a sander. Line item adjustment approve by S Bankhead and R Eck								
6082 DEBT SERVICE - ZIONS - INTERES	0	0	0	0	0	0	0	
6084 LEASE PAYMENT	0	0	0	0	0	0	0	
6090 EMERGENCY/DISASTER PROJECTS	92	1,130	0	0	0	0	0	
6097 PERMANENT TRANSFER	0	0	151,500	151,500	0	0	0	
Total PW Dept - Streets Division	263,504	282,970	537,507	751,600	333,245	607,000	607,000	
Fleet Purchase and Maintenance								
6511 SALARIES AND WAGES	26,139	16,520	17,991	20,000	20,120	20,000	20,000	
6513 EMPLOYEE BENEFITS	11,803	7,424	7,164	7,600	9,113	7,800	7,800	
6525 VEHICLE MAINTENANCE - HWY	20,327	(162)	28,584	35,000	22,661	30,000	30,000	
6526 EQUIPMENT FUEL	38,505	36,038	33,811	50,000	17,600	40,000	40,000	
6530 VEHICLE MAINTENANCE - OFF ROAD	10,178	10,082	7,174	10,000	5,621	15,000	15,000	
6581 PURCHASE - DEBT SERVICE - PRIN	0	0	0	0	0	0	0	
6582 PURCHASE - DEBT SERVICE - INT	0	0	0	0	0	0	0	
6583 LEASE PAYMENT - OFF ROAD	1,335	261	0	0	0	0	0	
6584 LEASE PAYMENTS - HWY	0	0	0	0	0	0	0	
6585 VEHICLE PURCHASE - HWY	0	200	28,233	30,000	0	0	0	
6586 EQUIPMENT PURCHASE - OFF ROAD	0	15,353	0	0	0	0	0	
Total Fleet Purchase and Maintenance	108,287	85,716	122,957	152,600	75,115	112,800	112,800	
PW Dept - Prop Maint Parks								
7010 SALARIES - COUNCILMAN	0	0	0	0	0	0	0	
7011 SALARIES AND WAGES	70,121	65,145	70,276	75,000	67,005	76,000	76,000	
7013 EMPLOYEE BENEFITS	39,525	31,696	30,279	33,000	31,914	34,000	34,000	

Providence City
Budgeting Worksheet
10 General Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
7021 BOOKS, SUBSCRIPTIONS & MEMBERS	0	0	0	0	0	0	0	
7023 TRAVEL	0	0	0	0	0	0	0	
7025 VEHICLE MAINTENANCE - HWY	0	0	0	0	0	0	0	
7027 UTILITIES	5,385	38,185	33,508	40,000	28,557	35,000	35,000	
7028 TELEPHONE	381	1,810	2,688	3,000	1,787	2,100	2,100	
7030 VEHICLE MAINTENANCE - OFF ROAD	0	0	0	5,000	0	5,000	5,000	
7031 PROFESSIONAL SERVICES	11,725	9,643	11,261	20,000	12,818	20,000	20,000	
7033 EDUCATION AND TRAINING	0	60	125	500	60	500	500	
7034 ENGINEERING	0	0	0	0	0	0	0	
7048 MISCELLANEOUS SUPPLIES	5,479	3,250	4,892	5,000	2,661	5,000	5,000	
7050 PARK MAINTENANCE - BROOKSIDE	3,035	1,712	2,047	3,000	1,866	3,000	3,000	
7051 PARK MAINTENANCE-ZOLLINGER	3,504	17,986	19,899	30,000	18,843	12,000	12,000	
7052 BASEBALL/SOFTBALL DIAMOND	3,939	4,772	8,306	10,000	11,506	20,000	20,000	
7058 HOLIDAY DECORATIONS	695	906	863	1,000	0	1,900	1,900	
7061 TREE MAINTENANCE & REMOVAL	939	0	0	3,000	0	3,000	3,000	
7071 PARK MAINTENANCE - HAMPSHIRE	1,104	1,934	3,403	3,000	4,837	2,000	2,000	
7072 CAPITAL OUTLAY	481,731	315,589	0	0	0	0	0	
7073 PARK MAINTENANCE - ELEMENTARY	0	745	900	1,000	1,170	600	600	
7074 PARK MAINTENANCE - VON'S PARK	1,031	1,937	2,113	2,200	1,880	2,000	2,000	
7078 PARK MAINTENANCE BRAEGGER PARK	2,916	3,535	3,084	4,000	2,541	4,000	4,000	
7082 PARK MAINTENANCE - CATTLE CORR	678	833	1,004	1,000	921	600	600	
7084 PARK MAINTENANCE- COUNTRY GARD	0	0	0	0	0	0	0	
7085 VETERANS MEMORIAL PARK	246	135	563	500	0	500	500	
7086 PARK MAINT- SPR CREEK SOCCER	1,203	1,831	1,840	2,000	1,967	2,000	2,000	
7087 PARK MAINT - MEADOWRIDGE	640	838	983	1,100	921	1,000	1,000	
7088 PARKWAY PARK	0	0	0	0	0	0	0	
7089 PARK MAINT - AH LEONHARDT	2,668	2,218	3,544	3,000	3,916	3,000	3,000	
7090 PARK CONSTR. OR CAPITAL EXP.	8,321	844	3,943	5,000	11,513	43,000	43,000	
7091 RAPZ FUNDED PROJECTS	25,420	146	0	0	320	90,000	90,000	
7092 Park Maintenance - Disk Golf	0	0	476	0	0	0	0	
7097 Permanent Transfer	0	0	33,460	200,000	0	0	0	
Total PW Dept - Prop Maint Parks	670,686	505,750	239,457	451,300	207,003	366,200	366,200	
PW Dept - Prop Maint Cemetery								
7210 SALARIES - COUNCILMAN	0	0	0	0	0	0	0	
7211 SALARIES AND WAGES	30,838	32,201	23,477	26,000	17,968	32,000	32,000	
7213 EMPLOYEE BENEFITS	21,837	16,396	11,397	13,000	7,882	19,000	19,000	
7223 TRAVEL	0	0	0	0	0	1,000	1,000	
7225 EQUIPMENT-SUPPLIES & MAINTENAN	998	21	28	1,000	75	1,000	1,000	
7227 UTILITIES	3,331	8,818	8,583	9,000	5,492	10,000	10,000	
7228 TELEPHONE	620	984	670	800	765	700	700	
7230 VEHICLE MAINTENANCE OFF ROAD	0	0	0	0	0	0	0	
7231 PROFESSIONAL & TECHNICAL SERVI	11,895	14,498	20,441	30,000	18,495	23,000	23,000	
7233 EDUCATION AND TRAINING	0	0	0	0	0	0	0	
7246 CEMETERY WELL	444	335	0	1,000	0	0	10,000	
7247 SPRINKLER SYSTEM & PARTS	137	630	661	1,000	432	1,000	1,000	
Resolution 013-2015 05/12/2015								
7248 MISCELLANEOUS SUPPLIES	1,128	330	75	1,500	1,109	1,500	1,500	

Providence City
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	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
7261 TREE MAINTENANCE & REMOVAL	1,892	0	3,033	4,000	0	3,000	3,000	
7262 REFUNDS	0	500	0	0	0	0	0	
7274 CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	4	0	0	
7275 SPECIAL PROJECTS	0	0	0	0	6,130	0	0	
7297 Permanent Transfer	0	0	0	100,000	0	0	0	
Total PW Dept - Prop Maint Cemetery	73,120	74,713	68,365	187,300	58,352	92,200	102,200	
F&R Dept - Administration Division								
8011 SALARIES AND WAGES	45,026	43,874	48,020	51,000	41,431	54,000	54,000	
8013 EMPLOYEE BENEFITS	28,084	15,083	12,704	16,000	12,773	16,000	16,000	
8014 ELECTIONS	266	149	3,028	3,100	0	1,000	1,000	
8021 MEMBERSHIPS & SUBSCRIPTIONS	402	412	487	500	404	700	700	
8022 PUBLIC NOTICES	0	0	0	0	0	0	0	
8023 TRAVEL	1,360	3,109	1,662	2,000	922	2,500	2,500	
8024 OFFICE SUPPLIES AND EXPENSE	700	1,174	349	1,500	729	1,500	1,500	
8025 VEHICLE MAINTENANCE	0	0	0	0	0	0	0	
8026 Banking and Bank Card Fees	0	25,245	17,176	26,000	35,444	25,000	34,000	
8027 UTILITIES	0	0	0	0	0	0	0	
Resolution 013-2015 05/12/2015								
8028 TELEPHONE	188	357	0	400	0	400	400	
8033 EDUCATION PROGRAMS	375	455	428	500	220	1,000	1,000	
8048 MISCELLANEOUS	0	0	100	500	0	500	500	
8062 REFUNDS	1,200	500	1,565	1,600	1,535	2,000	2,000	
8096 EXCESS BALANCE TRAN TO CAP PRO	0	0	0	0	0	0	0	
Total F&R Dept - Administration Division	77,601	90,358	85,519	103,100	93,458	104,600	113,600	
F&R Dept - Justice Court Division								
8111 SALARIES AND WAGES	42,620	32,564	31,441	34,000	30,664	34,400	34,400	
8113 EMPLOYEE BENEFITS	20,536	12,190	10,521	13,000	11,288	13,000	13,000	
8123 TRAVEL	1,790	1,464	1,669	2,000	1,258	2,000	2,000	
8124 OFFICE SUPPLIES AND EXPENSE	794	118	1,348	2,000	70	2,000	2,000	
8131 PROFESSIONAL SERVICES	1,504	140	103	500	455	500	500	
8133 EDUCATION PROGRAMS & MEMBERSHI	331	150	400	500	325	500	500	
8135 ATTORNEY	14,621	20,226	21,455	25,000	13,750	22,000	22,000	
8145 Restitution Replace/Repair	0	0	6,999	0	0	0	0	
8148 MISCELLANEOUS	8,288	5,579	3,020	10,000	2,599	7,000	7,000	
8162 STATE - SURCHARGE COURT SECURI	17,960	13,914	17,097	20,000	16,251	17,000	17,000	
8163 STATE - SURCHARGE FINE/FORFEIT	20,616	19,466	19,266	25,000	13,156	20,000	20,000	
8164 MILLVILLE - FINE/FORFEITURES	4,607	5,589	5,130	6,000	3,976	5,000	5,000	
8165 RIVER HEIGHTS - FINE/FORFEITUR	2,621	1,960	2,930	3,000	2,861	3,000	3,000	
Total F&R Dept - Justice Court Division	136,288	113,360	121,379	141,000	96,653	126,400	126,400	
F&R Dept - Recreation Division								
8211 SALARIES AND WAGES	21,164	20,355	30,278	36,000	30,231	27,000	27,000	
8213 EMPLOYEE BENEFITS	14,662	3,619	7,790	9,000	2,313	9,000	9,000	
8221 MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0	0	0	0	
8223 TRAVEL	449	1,840	0	0	0	1,000	1,000	
8224 OFFICE SUPPLIES AND EXPENSE	254	0	138	500	446	500	500	
8228 TELEPHONE	590	463	54	700	328	700	700	

Providence City
Budgeting Worksheet
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	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
8233 EDUCATION PROGRAMS	200	0	0	300	0	300	300	
8236 YOUTH COUNCIL	2,398	899	925	1,500	342	1,500	1,500	
8239 VOLUNTEER SERVICES	588	0	0	800	0	800	800	
8240 NATIONAL NIGHT OUT	0	0	0	0	0	0	0	
8241 NEIGHBORHOOD WATCH	0	0	0	0	0	0	0	
8248 MISCELLANEOUS	13	414	0	500	70	500	500	
8253 BASEBALL - WOLVERINES	2,129	2,240	1,574	2,500	0	2,500	2,500	
8254 BASEBALL - RECREATION	14,839	6,429	8,222	14,000	8,159	10,000	28,000	
8255 SOFTBALL - RECREATION	4,377	1,981	1,687	4,000	2,921	3,500	3,500	
Resolution 013-2015 05/12/2015								
8257 SOCCER/KICKBALL - RECREATION	2,095	771	821	2,100	508	800	800	
8261 MISCELLANEOUS SERVICES	0	0	0	0	5,714	0	0	
8262 REFUNDS	1,143	492	1,776	1,500	550	1,000	1,000	
8266 TRUNK OR TREAT	0	0	0	0	0	0	0	
8267 SAUERKRAUT DINNER	6,915	4,555	6,749	7,000	7,202	8,000	8,000	
8268 HOLIDAY LIGHTING CONTEST	0	0	0	0	42	0	0	
8269 COUNTY FAIR BOOTH	896	0	0	1,000	0	1,500	100	
The City did not enter a county fair booth, the balance of the budget was transferred to Miss Providence.								
8270 SNACK STAND EXPENSE	140	140	140	600	413	0	0	
8272 SUMMER RECREATION	3,519	2,289	1,996	4,000	981	4,000	4,000	
8273 Concert/Movie in the Park	0	2,390	848	1,000	376	2,000	2,000	
8274 Car Show	0	882	1,263	1,100	1,666	1,500	1,500	
8275 CELEBRATION	5,439	6,674	4,974	6,000	2,782	7,000	7,000	
8276 FLOAT	0	0	565	1,200	25	0	0	
8277 MISS PROVIDENCE	0	0	1,346	1,500	2,459	1,000	2,400	
Total F&R Dept - Recreation Division	81,810	56,433	71,146	96,800	67,528	84,100	102,100	
Transfers								
9010 TRANSFER-CAPITAL PROJECTS FUND	0	0	0	155,000	0	0	693,800	
Resolution 013-2015 05-12-2015								
GF Portion of purchase for bldg for city office								
Total Transfers	0	0	0	155,000	0	0	693,800	
Total Expenditures:	2,889,113	2,564,126	2,796,636	3,554,300	2,339,073	2,983,500	3,845,300	
Total Change In Net Position	253,255	542,362	404,136	0	587,113	0	0	

Providence City
Budgeting Worksheet
45 Capital Projects Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Revenue:								
Intergovernmental revenue								
3040 STATE GRANT	0	0	0	0	0	0	0	
3045 Grant - County	0	0	732,088	732,100	0	0	0	
Total Intergovernmental revenue	<u>0</u>	<u>0</u>	<u>732,088</u>	<u>732,100</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Interest								
3010 INTEREST INCOME	0	0	0	1,000	8	1,000	1,000	
3610 INTEREST EARNINGS	0	0	4	0	0	0	0	
Total Interest	<u>0</u>	<u>0</u>	<u>4</u>	<u>1,000</u>	<u>8</u>	<u>1,000</u>	<u>1,000</u>	
Contributions and transfers								
3050 TRANSFER FROM GENERAL FUND	0	0	184,960	606,500	182,215	217,300	911,100	
Resolution 013-2015 05/12/2015								
GF Portion of purchase for bldg for city offices								
3996 PRIOR YEAR FUNDS	0	0	0	0	0	0	0	
Total Contributions and transfers	<u>0</u>	<u>0</u>	<u>184,960</u>	<u>606,500</u>	<u>182,215</u>	<u>217,300</u>	<u>911,100</u>	
Total Revenue:	<u>0</u>	<u>0</u>	<u>917,052</u>	<u>1,339,600</u>	<u>182,223</u>	<u>218,300</u>	<u>912,100</u>	
Expenditures:								
Administrative								
4331 PROFESSIONAL & TECHNICAL SERVI	0	0	0	0	3,500	0	0	
4355 ENGINEERING	0	0	0	0	0	0	0	
4356 CONSTRUCTION - IMPROVEMENTS	0	0	0	0	0	0	0	
4357 LAND ACQUISITION	0	0	0	0	0	0	0	
4385 CAPITAL PURCHASES	0	0	0	0	638,667	0	693,800	
4473 CAPITAL REPLACEMENT EXPENSE	0	0	0	0	0	0	0	
Total Administrative	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>642,167</u>	<u>0</u>	<u>693,800</u>	
Public Works Administration								
4055 ENGINEERING	0	0	0	0	0	0	0	
4056 CONSTRUCTION - IMPROVEMENTS	0	0	0	0	4,398	0	10,000	
Adjust \$7,300 from 4056 to 6056 based on 2015 actual								
4065 CAPITAL PURCHASES	202,458	643,674	0	0	0	0	0	
Total Public Works Administration	<u>202,458</u>	<u>643,674</u>	<u>0</u>	<u>0</u>	<u>4,398</u>	<u>0</u>	<u>10,000</u>	
PW Dept - Streets Division								
6055 ENGINEERING	0	0	0	0	0	0	0	
6056 CONSTRUCTION - IMPROVEMENTS	(1)	0	442,210	500,000	203,717	0	207,300	
6057 PROPERTY ACQUISITION	0	0	0	0	0	0	0	
6065 CAPITAL PURCHASES	0	0	0	0	0	0	0	
Total PW Dept - Streets Division	<u>(1)</u>	<u>0</u>	<u>442,210</u>	<u>500,000</u>	<u>203,717</u>	<u>0</u>	<u>207,300</u>	
PW Dept - Prop Maint Parks								
7055 ENGINEERING	0	0	650	1,000	0	0	0	
7056 CONSTRUCTION/IMPROVEMENTS	0	0	66,983	199,000	0	0	0	
7057 PROPERTY ACQUISITION	0	0	0	0	0	0	0	
7065 CAPITAL PURCHASES	0	0	0	0	0	0	0	
Total PW Dept - Prop Maint Parks	<u>0</u>	<u>0</u>	<u>67,633</u>	<u>200,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	

Providence City
Budgeting Worksheet
45 Capital Projects Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
PW Dept - Prop Maint Cemetery								
7255 Engineering	0	0	0	0	0	0	0	
7256 Construction	0	0	0	100,000	0	0	0	
7257 Property Acquisition	0	0	0	0	0	0	0	
7265 Capital Purchases	0	0	0	0	0	0	0	
Total PW Dept - Prop Maint Cemetery	0	0	0	100,000	0	0	0	
Miscellaneous								
4326 BANKING AND BANK CARD FEES	0	0	0	0	0	0	0	
Total Miscellaneous	0	0	0	0	0	0	0	
Transfers								
4330 TRANSFER TO ANOTHER FUND	0	0	0	0	0	0	0	
Total Transfers	0	0	0	0	0	0	0	
Total Expenditures:	202,457	643,674	509,843	800,000	850,282	0	911,100	
Total Change In Net Position	202,457	643,674	407,209	539,600	(668,059)	218,300	1,000	

Providence City
Budgeting Worksheet
51 Water Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating Income								
3710 WATER SALES	898,257	1,058,135	1,072,933	1,000,000	878,094	900,000	900,000	
3711 EXCESS WATER	0	0	0	0	0	0	0	
3715 CONTRIBUTION FROM OTHERS	0	0	0	0	0	0	0	
3720 CONNECTION FEES	3,515	5,269	5,551	5,600	9,209	6,000	6,000	
3730 FIRE PROTECTIN CONNECTION	0	0	0	0	0	0	0	
3740 WATER SHARE FEE (IN LEIU OF)	0	0	0	0	3,000	0	0	
3745 WATER SHARE - SEASON PURCHASE	3,200	2,391	2,907	3,000	2,970	3,800	3,800	
3890 MISCELLANEOUS	2,954	2,290	25,657	6,500	(4,136)	5,000	5,000	
Total Operating Income	907,926	1,068,085	1,107,048	1,015,100	889,137	914,800	914,800	
Operating Expense								
4010 SALARIES - COUNCILMAN	0	0	0	0	0	0	0	
4011 SALARIES & WAGES-TRAN TO ADMIN	103,031	98,900	108,896	107,800	94,124	108,000	108,000	
4013 EMP BENEFITS-TRANSFER TO ADMIN	55,406	48,852	45,963	51,000	47,153	52,000	52,000	
4020 BAD DEBT - WRITE OFF	0	0	0	0	0	0	0	
4021 BOOKS, SUBSCRIPTIONS & MEMBERS	743	803	1,003	1,100	1,285	1,200	1,200	
4022 PUBLIC NOTICES	0	0	0	0	0	0	0	
4023 TRAVEL	1,499	556	660	2,500	2,596	2,500	2,500	
4024 OFFICE SUPPLIES AND EXPENSE	5,551	6,250	5,855	7,000	4,626	6,500	6,500	
4025 VEHICLE, EQUIP, SUPPLY/MAINT.	476	597	819	10,000	2,863	15,000	15,000	
4027 UTILITIES	104,833	149,617	134,873	130,000	107,285	149,000	149,000	
4028 TELEPHONE	4,201	5,741	5,347	6,000	5,326	5,000	5,000	
4029 TREATMENT/EQUIPMENT - CHLORINE	4,174	4,735	4,212	5,000	2,975	5,000	5,000	
4031 PROFESSIONAL & TECHNICAL SERVI	14,800	11,290	9,400	12,000	16,359	12,000	12,000	
4033 EDUCATION AND TRAINING	1,510	1,772	840	2,500	2,336	2,500	2,500	
4034 ENGINEERING	0	0	0	0	0	0	0	
4035 ATTORNEY	4,615	3,872	6,017	15,000	6,421	10,000	10,000	
4040 LINE - REPAIR & REPLACE	13,879	23,403	29,260	35,000	19,054	25,000	25,000	
4041 PR STATIONS - MAINT. & REPAIR	0	0	0	0	0	0	0	
4048 MISC. SUPPLIES	4,125	2,629	7,100	8,000	3,421	8,000	8,000	
4049 WATER METER INVENTORY & REPLAC	29,801	37,290	50,000	50,000	96,516	100,000	100,000	
4051 WATER-INSURANCE/SURETY BOND	0	0	0	0	0	0	0	
4052 WATER SHARE PURCHASE	0	0	5,075	10,000	878	10,000	10,000	
4053 WATER SHARE FEES	15,267	12,772	14,560	17,000	14,746	17,000	17,000	
4061 MISC. SERVICES	0	0	0	1,000	0	0	0	
4062 REFUNDS	715	1,993	1,947	1,000	93	3,000	3,000	
4065 DEPRECIATION EXPENSE	168,546	169,097	174,870	170,000	0	170,000	170,000	
4069 REDD'S BOOSTER	1,092	620	150	2,500	429	2,500	2,500	
4070 REDD'S RESERVOIR	0	748	0	2,500	210	2,500	2,500	
4071 SPECIAL PROJECTS	0	0	0	0	0	0	0	
4072 ALDER WELL - GROUNDS & MAINTEN	1,314	0	0	2,500	2,349	2,500	2,500	
4073 DALES WELL	19	235	1,650	2,500	2,834	2,500	2,500	
4074 BLACKSMITH FORK BOOSTER	1,206	0	217	2,500	0	2,500	2,500	
4075 CAPITAL OUTLAY - SPECIAL PROJE	0	0	0	0	0	0	0	
4076 ECK RESERVOIR	0	0	0	2,500	1,767	2,500	2,500	

Providence City
Budgeting Worksheet
51 Water Fund - 07/01/2014 to 06/19/2015
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	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
4077 ECK BOOSTER	0	620	0	2,500	429	2,500	2,500	
4078 AMORTIZATION EXPENSE	6,358	9,538	0	0	0	0	0	
4079 CAPITAL OUTLAY - OTHER	0	0	0	0	310,735	50,000	343,000	
Resolution 013-2015 05/12/2015								
\$293,000 for purchase of bldg for city office								
4089 WATER SINKING FUND	0	0	0	0	0	0	0	
4090 300 EAST	0	0	0	0	0	0	0	
4091 STORAGE AND CONSTRUCTION	0	0	0	200,000	204,825	500,000	500,000	
4092 DOWNTOWN WATER PROJECT	0	0	0	0	0	0	0	
4093 NEW COMB FLAT RESERVOIR	0	0	1,041	5,000	4,565	5,000	5,000	
4094 400 S MAIN WELL (JAY'S)	5,722	274	3,126	5,000	530	5,000	5,000	
4095 MOUNTAIN VIEW RETIREMENT	0	0	0	0	0	0	0	
4096 HENRY'S BENCH	0	0	0	0	0	0	0	
4097 ORCHARD HILLS	0	0	0	0	0	0	0	
4098 AMORTIZATION EXPENSE	0	0	0	0	0	0	0	
4099 SPRING CREEK & CREEKSIDE	0	0	0	0	0	0	0	
Total Operating Expense	548,883	592,204	612,881	869,400	956,730	1,279,200	1,572,200	
Total Income From Operations:	359,043	475,881	494,167	145,700	(67,593)	(364,400)	(657,400)	
Non-Operating Items:								
Non-Operating Income								
3792 PRIOR YEAR REVENUE	0	0	0	0	10	0	293,000	
Resolution 013-2015 05/12/2015								
WF portion of purchase of bldg for city office								
3810 INTEREST EARNINGS	7,342	7,174	9,057	9,000	10,457	7,500	7,500	
3811 INTEREST EARNINGS - BONDS	0	0	0	0	0	0	0	
3892 WATER IMPACT FEE	39,596	60,957	43,764	44,000	56,268	41,680	41,680	
3895 SERIES 2000 BONDS	0	0	0	0	0	0	0	
3896 PRIOR YEAR FUNDS - IMPACT FEES	0	0	0	94,699	0	0	0	
3897 PRIOR YEAR FUNDS - BONDS	0	0	0	0	0	500,000	500,000	
Total Non-Operating Income	46,938	68,131	52,821	147,699	66,735	549,180	842,180	
Non-Operating Expense								
4080 BOND PAYMENT - FSB 309711	0	0	0	0	0	0	0	
4081 DEBT SERVICE - PRINCIPAL	0	0	0	88,000	0	91,000	91,000	
4082 DEBT SERVICE - INTEREST	36,622	27,975	25,897	25,987	23,345	23,345	23,345	
4083 BACKHOE PAYMENT	0	0	0	0	0	0	0	
4084 INTEREST EXPENSE	0	0	0	0	0	0	0	
4085 INTERFUND LOAN PAYMENT	7,200	0	0	0	0	0	0	
4086 ZION'S 530 LOAN PRINCIPAL	0	0	0	0	0	0	0	
4087 ZION'S 530 LOAN INTEREST	0	0	0	0	0	0	0	
4088 BWR 338 LOAN PRINCIPAL	0	0	0	0	0	0	0	
Total Non-Operating Expense	43,822	27,975	25,897	113,987	23,345	114,345	114,345	
Total Non-Operating Items:	3,116	40,156	26,924	33,712	43,390	434,835	727,835	
Total Income or Expense	362,159	516,037	521,091	179,412	(24,203)	70,435	70,435	

Providence City
Budgeting Worksheet
52 Sewer Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating Income								
3710 SEWER SERVICES	805,358	806,107	823,330	815,000	760,285	830,000	830,000	
3715 CONTRIBUTION FROM OTHERS	0	0	0	0	0	0	0	
3720 CONNECTION FEES	0	0	300	300	3,450	0	0	
3730 CDBG-SEWER CONNECTION FEES	0	0	0	0	0	0	0	
3792 PY IMPACT FEE IN USE	0	0	0	0	0	0	0	
3890 MISCELLANEOUS	6,497	(283)	29,897	0	1,320	0	0	
Total Operating Income	811,855	805,824	853,527	815,300	765,055	830,000	830,000	
Operating Expense								
4010 SALARIES-MAYOR AND COUNCILMEN	0	0	0	0	0	0	0	
4011 SALARIES & WAGES-TRAN TO ADMIN	33,916	33,339	34,979	35,000	30,632	34,000	34,000	
4013 EMP BENEFITS-TRANSFER TO ADMIN	18,519	15,707	14,486	16,000	15,502	16,000	16,000	
4020 BAD DEBT - WRITE OFF	0	0	0	0	0	0	0	
4021 BOOKS, SUBSCRIPTIONS & MEMBERS	493	575	550	1,000	50	1,000	1,000	
4023 TRAVEL	0	556	585	1,000	0	1,000	1,000	
4024 OFFICE SUPPLIES AND EXPENSE	5,542	4,502	4,370	7,000	4,584	6,000	6,000	
4025 EQUIPMENT-SUPPLIES & MAINTENAN	815	3,599	818	5,000	1,226	5,000	5,000	
4027 UTILITIES	986	1,181	1,254	1,500	819	1,500	1,500	
4028 TELEPHONE	0	0	0	0	0	0	0	
4029 SEWER TREATMENT	472,757	464,799	536,088	540,000	463,161	540,000	540,000	
4030 EQUIPMENT - OFF ROAD	0	0	0	1,000	0	1,000	1,000	
4031 PROFESSIONAL & TECHNICAL SERVI	8,715	4,104	6,724	11,000	21,453	11,000	21,000	
Resolution 013-2015 05/12/2015								
4033 EDUCATION AND TRAINING	547	710	105	1,000	90	1,000	1,000	
4040 LINE - REPAIR & REPLACE	18,882	143	14,253	25,000	5,002	25,000	25,000	
4043 DIGGIN PERMIT REFUNDS	0	0	0	0	0	0	0	
4045 LIFT STATION - REPAIR & MAINT.	0	0	0	0	0	0	0	
4048 REPAIRS & SUPPLIES	2,213	1,724	2,194	5,000	2,147	5,000	5,000	
4051 SEWER-INSURANCE/SURETY BOND	0	0	0	0	0	0	0	
4053 WATER SHARE FEES	0	0	0	0	0	0	0	
4061 MISCELLANEOUS SERVICES	0	0	0	5,000	0	5,000	5,000	
4062 REFUNDS	0	0	38	500	0	500	500	
4063 DIGGING PERMIT-REFUND	0	0	0	0	0	0	0	
4065 DEPRECIATION	168,782	171,843	175,878	155,000	0	170,000	170,000	
Resolution 013-2015 05/12/2015								
4071 LEASE PAYMENTS	0	0	0	0	0	0	0	
4073 CAPITAL OUTLAY - ENGINEERING	0	0	0	0	23,032	0	30,000	
Line item adjustment \$30,000 moved from Depreciation to Capital Outlay Engineering for Hyrum/Nibley/Providence Treatment Facility Study.								
4074 CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	0	0	
4075 CAPITAL OUTLAY - SPECIAL PROJE	0	0	0	0	158,090	0	173,000	
Resolution 013-2015 05/12/2015								
Sewer portion of purchase of bldg for city office								
4086 DEBT TO GENERAL FUND	0	0	0	0	0	0	0	
4089 SEWER SINKING FUND	0	0	0	0	0	0	0	

Providence City
Budgeting Worksheet
52 Sewer Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
4090 SEWER CONSTR. OR CAPITAL EXP. Proposed June 23 adjustment for SR165 crossing	0	0	0	0	0	0	82,000	
4091 GRAND VIEW EXTENSION	0	0	0	0	0	0	0	
4092 100 S WEST OF 200 WEST EXTENSI	0	0	0	0	0	0	0	
4099 SPRING CRK & CREEKSIDE	0	0	0	0	0	0	0	
Total Operating Expense	732,167	702,782	792,322	810,000	725,788	823,000	1,118,000	
Total Income From Operations:	79,688	103,042	61,205	5,300	39,267	7,000	(288,000)	
Non-Operating Items:								
Non-Operating Income								
3810 INTEREST EARNINGS	3,808	3,133	2,411	2,800	2,237	2,500	2,500	
3811 INTEREST EARNINGS - BONDS	0	0	0	0	0	0	0	
3850 LOAN PROCEEDS - ZIONS - SEWER	0	0	0	0	0	0	0	
3892 SEWER IMPACT FEE	0	0	0	0	0	0	0	
3896 PRIOR YEAR FUNDS Resolution 013-2015 05/12/2015 \$213,000 Proposed June 23 adjustment increase to \$295,000 to include SR165 crossing	0	0	0	0	0	0	295,000	
3897 TRANS FROM BOND ACCOUNTS	0	0	0	0	0	0	0	
Total Non-Operating Income	3,808	3,133	2,411	2,800	2,237	2,500	297,500	
Non-Operating Expense								
4081 DEBT SERVICE - PRINCIPAL	0	0	0	0	0	0	0	
4082 DEBT SERVICE - INTEREST	0	0	0	0	0	0	0	
4083 ZION'S 530 SHOP LOAN PRINCIPAL	0	0	0	0	0	0	0	
4084 ZION'S 530 SHOP LOAN INTEREST	0	0	0	0	0	0	0	
4085 BACKHOE PAYMENT	0	0	0	0	0	0	0	
Total Non-Operating Expense	0	0	0	0	0	0	0	
Total Non-Operating Items:	3,808	3,133	2,411	2,800	2,237	2,500	297,500	
Total Income or Expense	83,496	106,175	63,616	8,100	41,504	9,500	9,500	

Providence City
Budgeting Worksheet
53 Storm Water Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating Income								
3710 STORM WATER SERVICE FEES	121,230	122,303	126,355	125,000	116,970	127,000	127,000	
3790 MISCELLANEOUS	0	0	4,982	0	(1,446)	0	0	
Total Operating Income	121,230	122,303	131,337	125,000	115,524	127,000	127,000	
Operating Expense								
4011 SALARIES AND WAGES	19,764	20,043	23,874	23,000	23,466	25,000	25,000	
4013 EMPLOYEE BENEFITS	10,818	9,434	8,791	10,500	11,447	12,000	12,000	
4020 BAD DEBT - WRITE OFF	0	0	0	0	0	0	0	
4021 MEMBERSHIPS & SUBSCRIPTIONS	0	0	0	0	0	0	0	
4023 TRAVEL	0	0	0	500	0	500	500	
4024 OFFICE SUPPLIES AND EXPENSE	5,765	5,902	5,170	6,000	5,237	6,000	6,000	
4025 VEHICLE MAINTENANCE	1,962	1,400	2,681	3,000	2,466	2,000	2,000	
4027 UTILITIES	0	271	512	0	456	0	0	
4028 TELEPHONE	0	0	0	0	0	0	0	
4031 PROFESSIONAL & TECHNICAL SERVI	2,093	3,750	4,302	8,000	4,723	8,000	8,000	
4032 PUBLIC EDUCATION/INVOLVEMENT	872	778	841	100	0	1,000	1,000	
4033 EDUCATION PROGRAMS & MEMBERSHI	50	0	50	500	0	500	500	
4040 LINE REPAIR & REPLACE	0	0	673	2,000	0	2,500	2,500	
4041 IRRIGATION LINES DITCHES ETC.	4,879	2,045	13	7,500	952	7,500	7,500	
4042 DET/RET POND MAINTENANCE/REPAI	970	3,986	2,227	7,500	12,930	7,500	7,500	
4043 CURB GUTTER GRATES DROP BOXES	1,777	879	5,791	7,500	3,648	7,500	7,500	
4048 MISCELLANEOUS	104	741	559	1,000	221	1,000	1,000	
4061 MISCELLANEOUS SERVICES	0	0	0	1,000	0	1,000	1,000	
4062 REFUNDS	0	0	5	0	0	0	0	
4065 DEPRECIATION EXPENSE	22,048	2,644	2,752	10,000	0	3,000	3,000	
4074 CAPITAL OUTLAY	0	0	0	0	16,328	0	18,000	
Resolution 013-2015 05/12/2015								
Storm Water portion of purchase of bldg for city office								
4084 LEASE PAYMENTS	0	0	0	0	0	0	0	
4089 STORM WATER SINKING ACCOUNT	0	0	0	0	0	0	0	
4090 CONSTRUCTION PROJECTS	0	0	0	30,000	0	0	0	
4098 AMORITZATION EXPENSE	0	0	0	0	0	0	0	
4165 DEPRECIATION	0	0	3,071	0	0	0	0	
Total Operating Expense	71,102	51,873	61,312	118,100	81,874	85,000	103,000	
Total Income From Operations:	50,128	70,430	70,025	6,900	33,650	42,000	24,000	
Non-Operating Items:								
Non-Operating Income								
3715 CONTRIBUTION FROM OTHERS	0	0	0	0	0	0	0	
3796 PRIOR YEAR EXCESS BALANCE	0	0	0	0	0	0	18,000	
Resolution 013-2015 05/12/2015								
Storm Water portion of purchase of bldg for city office								
3810 INTEREST EARNINGS	0	0	0	0	0	0	0	
3892 CY IMPACT FEE	0	0	0	0	0	0	0	
3896 PRIOR YEAR IMPACT FEES	0	0	0	0	0	0	0	

Providence City
Budgeting Worksheet
53 Storm Water Fund - 07/01/2014 to 06/19/2015
100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Total Non-Operating Income	0	0	0	0	0	0	18,000	
Total Non-Operating Items:	0	0	0	0	0	0	18,000	
Total Income or Expense	50,128	70,430	70,025	6,900	33,650	42,000	42,000	

Providence City
Budgeting Worksheet
 91 General Fixed Assets - 07/01/2014 to 06/19/2015
 100.00% of the fiscal year has expired

	2012 Actual	2013 Actual	2014 Actual	2014 Budget	2015 Actual	Original Budget	Revised Budget	Worksheet Notes
Change In Net Position								
Expenditures:								
Miscellaneous								
4100 General government depreciation expense	0	0	0	0	0	0	0	
Total Miscellaneous	0	0	0	0	0	0	0	
Total Expenditures:	0	0	0	0	0	0	0	
Total Change In Net Position	0	0	0	0	0	0	0	

Resolution 019-2015

A RESOLUTION ADOPTING THE CERTIFIED TAX RATE FOR PROVIDENCE CITY.

WHEREAS UCA § 10-7-717 Purpose of resolutions, states, "Unless otherwise required by law, the governing body may exercise all administrative powers by resolution . . ."

WHEREAS, the Cache County Auditor has established a certified tax rate for Providence City for Tax Year 2015 of 0.001407.

- This rate is not a property tax increase.
- This rate is below the Tax Year 2014 rate of 0.001435.
- This rate anticipates a budget revenue of \$522,307.

THEREFORE be it resolved by the Providence City Council:

- The certified tax rate for Providence City for Tax Year 2015 shall be 0.001407.
- This resolution shall become effective immediately upon passage.

Passed by vote of the Providence City Council this 23 day of June, 2015.

Council Vote:

Bagley, Bill	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Baldwin, Jeff	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Call, Ralph	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Drew, John	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Russell, John	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent

Providence City

Don W Calderwood, Mayor

Attest:

Skarlet Bankhead, Recorder

Resolution 021-2015

A RESOLUTION AMENDING THE PROVIDENCE CITY PERSONNEL POLICY SECTION 9 RETIREMENT, BY CLASSIFYING APPOINTED OFFICIALS AS FULL-TIME.

WHEREAS UCA § 10-7-717 Purpose of resolutions, states, "Unless otherwise required by law, the governing body may exercise all administrative powers by resolution . . ."

WHEREAS Providence City desires to provide for the health, safety, and welfare, and promote the prosperity, peace and good order, comfort, convenience, and aesthetics of the City and its present and future inhabitants and businesses.

- Providence City must establish a designation for elected officials for Utah Retirement System compliance.
- The following amendment to the Providence City Personnel Policy Section 9 Retirement is proposed:

Section 9. Retirement Policy

A. Policy

1. Providence City will follow the Utah State Retirement Policy. There is no mandatory retirement provided the employee continues to meet the current standards of the position.
2. Employees of Providence City may elect to retire prior to their 65th birthday at their own discretion. The City has no role in determining what benefits are to be paid or when an employee is eligible for benefits, as these are entirely governed by the rules, regulations, policies and statutes related to the Utah State Retirement System.
3. All Providence City employees are covered by social security. This benefit is separate from the state retirement system.
4. All full time employees of Providence City are covered by the Utah state retirement system.
5. For the purposes of Utah Retirement Systems (URS) coverage, the City classifies all elected officials as part-time. Eligibility for retirement coverage under Utah Retirement Systems shall be administered in accordance with the statutory rules governing Utah Retirement systems.
6. For the purposes of Utah Retirement Systems (URS) coverage, the City classifies all appointed officials as full-time. Eligibility for retirement coverage under Utah Retirement Systems shall be administered in accordance with the statutory rules governing Utah Retirement systems.

THEREFORE be it resolved by the Providence City Council:

- The above amendment to the Providence City Personnel Policy Section 9 Retirement shall be approved.
- This resolution shall become effective immediately upon passage.

Passed by vote of the Providence City Council this 23 day of June, 2015.

Council Vote:

Bagley, Bill	() Yes	() No () Excused	() Abstained	() Absent
Baldwin, Jeff	() Yes	() No () Excused	() Abstained	() Absent
Call, Ralph	() Yes	() No () Excused	() Abstained	() Absent
Drew, John	() Yes	() No () Excused	() Abstained	() Absent
Russell, John	() Yes	() No () Excused	() Abstained	() Absent

Providence City

Don W Calderwood, Mayor

Attest:

Skarlet Bankhead, Recorder

Resolution 022-2015

A RESOLUTION SELECTING AN AUDITOR FOR THE 2015 – 2019 AUDITS

WHEREAS UCA § 10-7-717 Purpose of resolutions, states, "Unless otherwise required by law, the governing body may exercise all administrative powers by resolution . . ."

WHEREAS UCA § 51-2a-201(1) states: The governing board of an entity whose revenues or expenditures of all funds is \$750,000 or more shall cause an audit to be made of its accounts by a competent certified public accountant.

- Providence City advertised for a Request for Proposal to provide audit services for Providence City.
- Providence City received two responses to the request.
- RFPs were submitted by Aycock, Miles & Associates, CPAs, PC and Carver Florek & James, CPAs

THEREFORE be it resolved by the Providence City Council:

- The attached proposal submitted by Aycock Miles & Associates, CPAs, P.C.
- This resolution shall become effective immediately upon passage.

Passed by vote of the Providence City Council this 23 day of June, 2015.

Council Vote:

Bagley, Bill	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Baldwin, Jeff	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Call, Ralph	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Drew, John	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent
Russell, John	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> Excused	<input type="checkbox"/> Abstained	<input type="checkbox"/> Absent

Providence City

Don W Calderwood, Mayor

Attest:

Skarlet Bankhead, Recorder

Proposal to Provide Audit Services

Providence City
15 South Main
Providence, UT 84332

Submitted by Aycock, Miles & Associates, CPAs, P.C.

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OUR AUDIT APPROACH

Service to Providence City

Our firm's principal service to Providence City will be an examination of the financial statements. We will perform this examination in accordance with generally accepted auditing standards adopted by the American Institute of Certified Public Accountants including tests of accounting data and procedures that we consider necessary in the circumstances.

Audit Plan

Subject to coordination with the accounting personnel of the Providence City, we have determined that our approach to the June 30 audit would be as follows:

PHASE I—Upon being selected as your auditors, we will review the system of internal control, document the various accounting systems and make such tests of the system as we consider necessary in the circumstances. Based on our review and testing, we will prepare a detailed audit plan for the examination of the Providence City's financial statements.

PHASE II—After preparing this audit plan, we will discuss with the appropriate accounting personnel to discuss the audit plan and timetable, and to discuss special audit requirements, if any. We will begin preparatory audit procedures with data provided by Pelorus or the City.

PHASE III—During the fall, we will begin final field work. We anticipate one auditor will perform test work at our office using data provided by Pelorus over four days. Following that test work, you can expect two auditors onsite for about two days. Audit time will likely be split between audit partner and audit staff. Our staff has numerous years of experience (please see key engagement team section). We anticipate completion of field work and audit documentation by mid-October and delivery of the completed audit report and final management letter by mid-November.

Management Letters

During the course of our audit work, we continually identify opportunities for improvements in operating, accounting, and financial management controls. Our findings are grouped according to their significance and functionality and shall be discussed with entity officials to confirm the accuracy of our findings and recommendations. Prior to the issuance of our formal letter, we shall request written responses from the entity officials for each recommendation, which shall be included in the management letter.

Fee Arrangements

Our fee estimates are based on a realistic assessment of the amount of time necessary to achieve fully the audit services and related objectives shared by the Providence City and our Firm. Fees are normally calculated using standard rate schedules applied to the actual time expended. We are prepared to render the audit services described herein not to exceed:

June 30, 2015	\$ 7,000
June 30, 2016	7,300
June 30, 2017	7,600
June 30, 2018	7,900
June 30, 2019	8,200

Lodging and meals will be additional costs

Any additional charges would result only from, (1) an increase in the anticipated scope of the examination due to new additional State and/or Federal guidelines, (2) work other than those services outlined above, or (3) an increase in the anticipated scope of the examination due to an increase in the level of business activity; all of which will be discussed and authorized by the appropriate authorities in writing before the additional work is performed. The hourly rate for any additional work would be as follows:

<u>Personnel</u>	<u>Hourly Rate</u>
Partner	\$ 125
Staff	\$ 100
Clerical	\$ 60

Management Advisory Services

We at Aycock, Miles & Associates, CPAs feel that we can provide the Providence City valuable consulting services in areas such as: cash management, cash flow strategies, internal control, and other assistance.

Non-discrimination Clause

Our firm does not discriminate against any individual because of race, religion, sex, color, age, handicap, or national origin; and these are not a factor in consideration for employment, selection of training, promotion, transfer, recruitment, rates of pay, or other forms of compensation, demotion or separation.

Peer Review

Our firm is a member of the AICPA's *Division for CPA Firms*. Membership in the *Division for CPA Firms* requires that we undergo an extensive Peer Review, where another qualified CPA firm reviews the quality of our audit work every three years. We have successfully completed our most recent peer review. Our firm was issued an unqualified opinion by our peer reviewer, Ray Russell of Haynie & Company, CPAs from Littleton, CO. A copy of the peer review opinion is available upon request.

Recommendations & Conclusions

We feel that probably the best guide you can use to judge the quality of the services that our firm provides is to talk to some of our current audit clients, such as:

John Zilles, Finance Manager
Roosevelt City, Utah
(435) 722-5001

Mayor Rowley
Duchesne City, Utah
(435) 738-5394

Laurie Brummond, Executive Director
Uintah Basin Association of Governments
Roosevelt, Utah
(435) 722-4518

Dee Miles, Business Administrator
Duchesne County School District
Duchesne, Utah
(435) 738-2411

JoAnn Evans, Clerk/Auditor
Duchesne County
Duchesne, Utah
(435) 738-1100

Other governmental & private audit client references are available upon request.

As our client, we feel that we can provide the Providence City with valuable services. We have the training and the personnel to assist the Providence City with all their accounting needs. The following are just a few of the reasons why we feel we should be the Providence City's auditor:

- We have completed our audits in a timely and professional manner in past years.
- We have the time to commit and the personnel to meet your deadlines.
- We have the qualified personnel to do the job.
- We are experienced in governmental and non-profit accounting.

We are members of both the American Institute of Certified Public Accountants (AICPA) and the Utah Association of Certified Public Accountants (UACPA). Our Firm is licensed to practice in the State of Utah and we hold current licenses.

KEY ENGAGEMENT TEAM

Audit Partner—Mike Miles is the audit partner for our firm. He will be the primary contact and will be responsible for:

- Overall planning and coordination of all professional services rendered to you.
- Preparing the detailed engagement plan and budget.
- Determining the overall scope of the examination, audit objectives of the current period and areas requiring special attention.
- Providing direct and frequent communication regarding the progress of the engagement with the appropriate accounting personnel of the Providence City during the course of the examination.
- Direct participation in the execution of the audit.

Mike graduated from Brigham Young University with a Masters degree in Accounting and is a Certified Public Accountant. He has had governmental and non-profit auditing experience auditing many governmental entities such as the Uintah Basin Medical Center, Northeastern Counseling Center, Duchesne County School District, Upper Country Water Improvement District, Johnson Water Improvement District, Duchesne County, Uintah Water Conservancy District, Duchesne County Water Conservancy District, Duchesne County, and many other governmental units.

Managing Partner—Rodney J. Aycock is the managing partner of our firm. Rod holds a B.A. degree in Accounting from Utah State University and is a Certified Public Accountant. Rod has over 25 years of experience in audit, tax preparation, and accounting. Rod has participated in many of the audits listed above with Mike and is invaluable in the completion of those audits. Rod also performs 401(k) audits. Rod prepares a large number of individual, partnership, and corporate tax returns.

Audit Staff—Cameron Olson will assist Mike & Rod in the completion of the audit. Cameron has over 10 years experience auditing governmental units. Cameron graduated from Utah State University with a Masters of Business Administration and a Bachelors of Accounting. Cameron is a Certified Public Accountant.

Proposal for Auditing Services to:

Providence City

June 17, 2015

Prepared By:



2246 University Park Blvd
Layton, Utah 84041

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Firm Profile

Background

Carver Florek & James, CPA's is a full-service accounting firm comprised of fourteen full-time employees, including three partners, one manager, eight professional staff and two administrative staff. We have offices in Utah at 2246 University Park Blvd. in Layton and at 404 N. Street in Rock Springs, Wyoming.

We have been in existence for over 25 years, providing a variety of audit, tax, and consulting services to a wide range of clients of various sizes and complexities throughout Utah, Wyoming, and other western states. Between the partners, we have over 90 years of public accounting experience.

Our audit practice centers on the non-profit sector. Our partners have significant experience working with educational institutions and other governmental entities subject to *Government Auditing Standards*. In fact, while at KPMG, LLP, Brent Florek supervised the audits of Weber State College, Salt Lake County, and Murray City. Mr. Florek has worked closely with the Utah Department of Health and the U.S. Department of Energy for a period spanning over 30 years. The founding partner of our firm, Steve Carver, has served as past chairman of Davis County Mental Health. Gordon James has supervised numerous profit and non-profit audit engagements. He has also served as Chairman of Avatar, a non-profit group home provider.

License

We affirm that Carver Florek & James, CPA's is properly licensed as a certified public accounting firm in Utah.

Independence

We affirm that Carver Florek & James, CPA's is independent of the City and meets the independence requirements of the American Institute of Certified Public Accountants and the *Government Auditing Standards*, revision, published by the U.S. General Accounting Office.

CPE Requirements

We affirm that Carver Florek & James, CPA's meets the continuing education and external quality control review requirements contained in the *Government Auditing Standards*, published by the U.S. Government Accounting Office.

Non-Discrimination Clause

Carver Florek & James, CPA's affirms its policy of providing equal opportunity for all employees regardless of their race, color, religion, age, sex, sexual orientation, national origin, handicap, or veteran status.



Quality Control and Other Reviews

In November of 2012, Carver Florek & James, CPA's received an external quality control review. The review included a broad sample of the firm's clients, including a number of its government clients. We have included a copy of the reviewer's report on page 11 of this proposal.

The firm has received no federal or state desk reviews or field reviews of its audits during the past three years. In addition, there have been no disciplinary actions taken, or pending, against the firm during the past three years by any state regulatory bodies or professional organizations.

Staff Turnover Experience

At Carver Florek & James, CPA's we value our employees and seek to foster an environment that balances the needs of our employees and our clients. Part of this balance is striving to retain our professional staff. Over the past three years we have not had any turnover among our professional staff and only one staffing change among our administrative support staff. Beginning in 2015, we hired two new professionals, one in our Layton office and another in our new Wyoming office. We affirm our commitment to strive for staff continuity as we understand this is a key to success with our firm and client relationships.

Subcontracted Audit Services

We have no intention of subcontracting any services related to this project.

History of Meeting Audit Report Due Dates

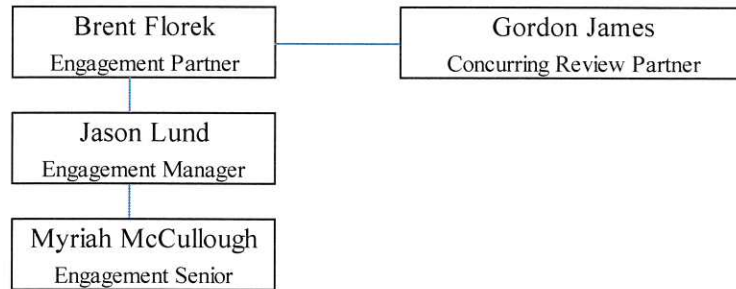
We have a strong history of meeting or exceeding our client's expectations in many areas, including the filing of required audit reports. No area is more important to us than issuing audit reports in a timely basis. Compliance with statutory requirements for the filing of the Annual Financial Report is our highest priority.

Ability to Audit Computerized Systems

We perform audits using a customized paperless system, wherein both clients who operate in a paper system as well as a paperless system are easily accommodated. Our team has a strong ability to customize audit procedures to accommodate various accounting systems.

Firm Qualifications

The audit team will be led by Brent Florek, with Gordon James serving as the concurring review partner, Jason Lund serving as the audit manager, and Myriah McCullough serving as the audit senior. Additional staff auditors are available for assisting in the completion of this project.



The following pages contain resumes that include information regarding the relevant experience of the team members. We affirm that the individuals listed herein meet the State of Utah's continuing education requirements.



Firm Qualifications

Brent R. Florek

Proposal Position

Engagement Partner

Area of Activity

Engagement and Project Management

Education

BS Accounting, Weber State University

Experience

The audit team is led by Brent Florek. He is personally responsible for all audit procedures in the field. He is responsible for the reporting phase and works closely with management in implementing any suggestions for operational improvements, which may arise in connection with the audit.

Mr. Florek joined Carver Florek & James, CPA's in March of 2000. Previously, he worked during a 15-year span with the international accounting firm of KPMG, LLP, departing the Salt Lake City office as senior assurance manager. At KPMG, he specialized in providing assurance services in the "manufacturing, retail, and distribution" and "public services" lines of business.

Mr. Florek is responsible for Carver Florek & James, CPA's audit services practice, which includes assisting clients with securing start-up capital, evaluating and applying current accounting and reporting requirements, as well as performing basic audit and review engagements. He also directs the audits of the employee benefit plans.

A listing of some of Mr. Florek's current audit clients follows:

- Utah Department of Health
- Big Horn County School District No. 1
- Associated Foods Stores
- Ridley Food Corporation
- Woodbury Technologies
- Wheeler Machinery Company
- Bank of Utah
- Lifetime Products, Inc.

Professional Certifications

Certified Public Accountant

Professional Organizations

American Institute of Certified Public Accountants
Utah Association of Certified Public Accountants



Firm Qualifications

Gordon H. James

Proposal Position

Concurring Review Partner

Area of Activity

Engagement Review

Education

BS Accounting, Weber State University

Experience

Mr. James joined Carver Florek & James, CPA's as a partner in 2005, bringing with him more than 30 years of public accounting experience, specializing in audit, tax, and management consulting.

His clients range from small developing companies to those in excess of \$100 million in revenues. His unique skillset has been integral in helping companies grow through enhancements in internal controls, accounting procedures, and management techniques.

Mr. James also owns businesses in the public service industry. His broad experience and skills combine to enhance our firm's ability to satisfy our clients' needs in this dynamic business environment.

Other Positions

President of the Northern Chapter of the Utah Association of Certified Public Accountants

Registered Investment Advisor for HD Vest

President JLM Foods, Inc.

Manager of GDP Investments, LLC – Commercial Property Investments

Chairman and board member for 12 years of Avatar, Inc., a group home provider for handicapped individuals with facilities in Utah and California.

Professional Certifications

Certified Public Accountant

Professional Organizations

American Institute of Certified Public Accountants
Utah Association of Certified Public Accountants

Firm Qualifications

Jason Lund

Proposal Position

Engagement Manager

Area of Activity

Engagement and Project Management and Planning

Education

Masters of Accounting, Weber State University

Experience

Mr. Lund joined our firm in 2007 and is the audit manager for the firm. He came to Carver Florek & James, CPA's after spending over 4 years working as an owner/operator of Lund Sales Company.

During his time at our firm, Mr. Lund has been instrumental in enhancing our technological capabilities. Including the design of custom and very efficient audit testing that makes use of the specific clients' technological capabilities. In addition he has led our firm's development of a paperless audit documentation system that is able to accommodate our clients who are not paperless.

Professional Certifications

Certified Public Accountant

Professional Organizations

American Institute of Certified Public Accountants
Utah Association of Certified Public Accountants

Myriah McCullough

Proposal Position

Engagement Senior

Area of Activity

Engagement Planning and Fieldwork

Education

Masters of Accounting, Gonzaga University

Experience

Mrs. McCullough has recently joined our firm in 2015 after spending 4 years working with a Wyoming based CPA firm where she specialized in audits of various governmental and not-for-profit organizations including cities, towns, counties and school districts.

Professional Certifications

Certified Public Accountant
Certified Fraud Examiner



Audit Plan

Our audit plan, as outlined below, will enable us to provide an efficient and effective audit within the required time lines. The key to audit effectiveness involves understanding the entity, its strategies, its challenges, and its financial trends. We believe that our many years of experience will allow us to quickly understand the key issues facing the City.

Our audit plan is comprised of the following phases with the following estimated hours:

Audit Phase:	Estimated Hours:
• Planning	20 hours
• Systems evaluation and testing	30 hours
• Final testing	80 hours
• Reporting	<u>40 hours</u>
Total estimated hours:	170 hours *

* Please see the time requirements and fees section of this RFP for a detail of the number of hours by staff level.

Planning

The planning phase is the foundation of the audit and will be commenced immediately upon our selection as auditors. The objective is to plan procedures around significant accounting and reporting matters and eliminate unnecessary procedures which provide little or no value to management or the firm.

Our understanding of the City will be documented in a comprehensive planning memorandum and will be enhanced through:

- Reviewing the City's budget;
- Discussing City operations, initiatives, and goals with key management personnel;
- Reviewing the City's mission and policy statements; and
- Inquiring with the predecessor auditors

Other planning activities will include:

- Identification of critical audit areas. Based on the above reviews, we will identify any critical audit areas considered to have highly significant accounting or reporting implications. The audit partner on the engagement will have specific involvement in the testing and review of these areas.
- Development of tailored audit programs. We will develop tailored audit programs for each year's audit of the City. These programs will reflect the specific procedures aimed at identified areas of concern and will help us ensure that such areas receive the proper degree of audit consideration.



Systems Evaluation and Testing

We will begin systems evaluation and testing as soon as practicable. The timing and extent of these procedures, which include testing and evaluation of the City's major business processes and transaction cycles will depend on several factors, including the extent to which we are able to rely on internal controls to achieve our audit results.

We will update our understanding of the City's major business processes and related internal controls. In addition to our documentation of detailed transaction processing, we will document an overview of the accounting processes as they relate to key business processes. As a part of our evaluation of the processes and related internal controls, we will advise the City to any recommendations for improvements.

Because of the City's reliance on electronic data processing of financial information, we will review general EDP and application controls. We will assess control risk separately, based on the results of the above procedures for each significant financial statement assertion in each of the City's major business processes and transaction cycles.

Final Testing

The final testing phase will include substantive detail tests of transactions and circumstances arising since the interim review.

During the final testing phase, we will:

- Review the system of internal controls from the interim phase and test selected transactions, to the extent necessary, to determine that the systems we are relying on are still functioning as designed;
- Modify the audit program to reflect any changes in the internal control system;
- Update the interim analytical reviews; and
- Perform substantive testing of year-end account balances through a combination of analytical review procedures, confirmation of selected balances (such as cash and investments), sampling (receivables), observation, and verification.

Our final testing phase is designed to take advantage of any electronic reporting interfaces in order to avoid the unnecessary duplication of information.

Reporting

We anticipate drafting the financial reports at the conclusion of the audit; we will issue an auditor's opinion on the City's financial statements with an "in-relation-to" opinion on required supplementary information.

Reporting (Continued)

In addition, we will issue reports on the City's internal control structure and legal compliance in accordance with *Government Auditing Standards*. We shall prepare and include an opinion on the City's compliance with fiscal laws identified by the Utah State Auditor's Office and other financial issues related to the expenditure of funds received from federal, state and local governments.

At the conclusion of the audit, significant control deficiencies, if any, will be reported in connection with reports on internal control as required under *Government Auditing Standards*. At the conclusion of the audit, we will issue a management letter which will address our findings and recommendations relative to the City's internal accounting and administrative controls, compliance with applicable laws and regulations and adherence to generally accepted accounting principles.

If matters come to our attention regarding deficiencies in control systems, we will promptly inform the appropriate member of management and properly communicate any findings, so such matters can be fully discussed prior to inclusion in a final report.



Time Requirements and Fees

The following is our detailed plan as to how we will meet the reporting deadline requirements of the audit.

Audit Phase:	Estimated Timing of Work:
• Planning / Systems evaluation and testing	July or August as coordinated with City staff 50 hours onsite
• Final testing	August or September as coordinated with City Staff 80 hours onsite
• Reporting	September or October from our office in Layton 40 hours with a draft report to be provided in November.

Total estimated hours: 170 hours

SCHEDULE OF PROFESSIONAL STAFFING, FEES AND EXPENSES

For the Audit of: City of Providence	Hours (estimated)	Hourly Rates	Total
Partners	20	160	\$ 3,200
Managers	60	115	6,900
Senior Staff	40	85	3,400
Staff	50	70	3,500
Subtotal	170		\$ 17,000

TOTAL ANNUAL ALL-INCLUSIVE MAXIMUM PRICE FOR 2015	\$ 17,000
Total Annual All-Inclusive Maximum Price for 2016	\$ 17,400
Total Annual All-Inclusive Maximum Price for 2017	\$ 17,600
Total Annual All-Inclusive Maximum Price for 2018	\$ 17,800
Total Annual All-Inclusive Maximum Price for 2019	\$ 18,000





Members of the American Institute of CPAs
and the Idaho Society of CPAs
Edward G. Evans, CPA
Jeffrey D. Poulsen, CPA

System Review Report

November 15, 2012

To the Owners of
Carver Florek & James, CPAs
and the Peer Review Committee of the Nevada Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Carver Florek & James, CPAs (the firm) in effect for the year ended May 31, 2012. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Carver Florek & James, CPAs in effect for the year ended May 31, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Carver Florek & James, CPAs has received a peer review rating of *pass*.

Evans & Poulsen

Evans & Poulsen, P.A.

1360 Albion Avenue • Burley, Idaho 83318 • (208) 678-1300 • Fax (208) 678-1301 • evanscpa@pmt.org



Ordinance No. 2015-016

AN ORDINANCE AMENDING PROVIDENCE CITY CODE TITLE PROVIDENCE CITY CODE 10-8-5: COMMERCIAL ZONED DISTRICTS; SITE DEVELOPMENT AND 10-8-6: PARKING REGULATIONS

WHEREAS UCA § 10-9a-102.(2) states “. . . municipalities may enact all ordinances, resolutions, and rules and may enter into other forms of land use controls . . .” and

WHEREAS Providence City desires to provide for the health, safety, and welfare, and promote the prosperity, peace and good order, comfort, convenience, and aesthetics of each municipality and its present and future inhabitants and businesses, to protect the tax base, to secure economy in governmental expenditures, to foster the state's agricultural and other industries, to protect both urban and nonurban development, to protect and ensure access to sunlight for solar energy devices, to provide fundamental fairness in land use regulation, and to protect property values in areas that may be considered sensitive, including but not limited to fire danger, slope, soil content.

- Providence City staff prepared the attached code amendment.
- Planning Commission studied the proposed amendment and held a public hearing prior to making a recommendation.
- Providence City Planning Commission took the following action on May 27, 2015:
 - *Item No. 4. Proposed Code Amendment: The Providence City Planning Commission will consider for recommendation to the City Council, proposed amendments to Providence City Code 10-8-5: Commercial Zoned Districts; Site Development and 10-8-6: Parking Regulations.*
 - *Motion to recommend to City Council for approval the proposed amendments to 10-8-5 and 10-8-6 with the above mentioned changes regarding trees in buffer zone and overall landscaping, and change wording from “handicap” to “individuals with disabilities”: H Hansen, second – R James*
- The changes in the Planning Commission motion have been incorporated in the attached amendment.
- The City Council considered the following:

Findings of Fact:

- Providence City Code (PCC) 10-1-5:A. states changes and amendments to this Zoning Title shall be done in accordance with state law.
- UCA § 10-9a-501 states the legislative body may enact land use ordinances and a zoning map consistent with the purposes set forth in in this chapter.
- UCA § 10-9a-502 Requires the planning commission provide notice and hold a public hearing on a proposed land use ordinance or zoning map; and prepare and recommend to the legislative body a proposed land use ordinance and zoning map that represent the planning commission's recommendation.
- UCA 10-9a-503.(1) The legislative body may amend: (b) any regulation of or within the zoning district; or (c) any other provision of a land use ordinance.

Conclusions of Law:

- The proposed amendment has been processed in accordance with the above

Conditions:

1 ○ None
2

3 THEREFORE be it ordained by the Providence City Council:

- 4 • The attached code amendment shall be approved based on the findings of fact,
5 conclusions of law, and conditions listed above and the recommendation of the
6 Providence City Planning Commission.
7 • This ordinance shall become effective immediately upon passage and posting.
8

9 Ordinance adopted by vote of the Providence City Council this 23 day of June 2015.

10
11 Council Vote:

12
13 Bagley, Bill ()Yes ()No ()Excused ()Abstained ()Absent
14 Baldwin, Jeff ()Yes ()No ()Excused ()Abstained ()Absent
15 Call, Ralph ()Yes ()No ()Excused ()Abstained ()Absent
16 Drew, John ()Yes ()No ()Excused ()Abstained ()Absent
17 Russell, John ()Yes ()No ()Excused ()Abstained ()Absent
18

19 Signed by Mayor Don W Calderwood this day of 2015.

20
21 Providence City

22
23 _____
24 Don W. Calderwood, Mayor

25
26 Attest:

27 _____
28 Skarlet Bankhead, Recorder
29
30
31

10-8-5: ~~COMMERCIAL ZONED DISTRICTS; SITE DEVELOPMENT:~~ All site development and landscaping in the commercial zoned districts (C1) shall conform to the minimum regulations specified herein: (Zon. Ord., 5-8-1991; 1998 Code)

1. ~~A. Landscaping:~~

1. ~~Parking Spaces:~~ Provisions shall be made to accommodate three hundred (300) square feet of landscaped area for every ten (10) parking spaces within the parking lot in any commercial district. The landscaped area shall consist of medians, islands, or area around the structures. A minimum of ten percent (10%) of the total lot is to be landscaped. The landscaped public area between the curb, gutter, and sidewalk is not used to meet the requirement. (Ord. 98-OM007, 3-24-1998)
2. ~~Median Adjacent Parking Aisle:~~ A landscaped median running the length of the adjacent parking aisle shall be provided for every two (2) contiguous double-loaded parking aisles.
3. ~~Width:~~ All planted medians shall be a minimum of ten feet (10') in width.
4. ~~Buffering:~~ All parking areas shall be visually buffered from main roadways with appropriate landscaping.
5. ~~Building:~~ A ten foot (10') wide minimum landscaped area shall be provided around the entire building, with the exception of where loading docks, ramps, etc., are located. Up to five feet (5') of said ten foot (10') minimum may be sidewalk. (Zon. Ord., 5-8-1991)
6. ~~Trees:~~ One tree (minimum 1¾ inch caliper, minimum 10 feet in height) shall be planted and maintained for each one thousand (1,000) square feet of landscaped area. Trees in portable planters shall not qualify to meet the tree requirements. (Ord. 98-OM007, 3-24-1998)
7. ~~Yard, Setback Areas:~~ All yards and setback areas not occupied by buildings or parking shall be landscaped as herein required. (Zon. Ord., 5-8-1991)
8. ~~Public Right of Way:~~ The area within the public right of way between the curb, gutter and sidewalk shall be landscaped. A minimum of one tree per thirty feet (30') frontage shall be planted and maintained. Trees must be a variety listed by the City as acceptable street trees, (minimum 1¾ inch caliper, minimum 10 feet in height). The tree requirement may be reduced or waived by the City for safety reasons. (Ord. 98-OM007, 3-24-1998)

B. ~~Curb, Gutter and Sidewalk:~~

1. ~~A curb shall be provided along all interior roadways to prevent vehicular intrusion.~~
2. ~~Curb/gutter and sidewalk may be required along the entire frontage of the lot if deemed desirable by the City for drainage purposes and pedestrian access, etc.~~

C. ~~Storage:~~ No storage or equipment or materials shall be visible from any public right of way. Storage areas shall be screened appropriately and be within setback lines.

D. ~~Docks, Service Areas:~~ Wherever practical, loading docks and service areas shall be located so as not to be visible from any public right of way. Every reasonable effort shall be made to screen docks and service areas from any public right of way.

1
2 E. ~~Installation; Performance Security: No requests for any building, structure or other~~
3 ~~improvements shall be approved until site and landscape plans satisfactory to the Land~~
4 ~~Use Authority have been submitted. Landscaping and site developments in accordance~~
5 ~~with the approved plans shall be installed within thirty (30) days following occupancy of~~
6 ~~the building. If said completion date is impossible due to adverse weather conditions, a~~
7 ~~mutually agreed upon completion date shall be determined by the City and the applicant,~~
8 ~~but in no case shall the completion date be more than one hundred fifty (150) days from~~
9 ~~the date of occupancy. The developer (or owner) shall hereby deposit a security of~~
10 ~~performance as specified in subsections 11-5-7B through C of the Subdivision Title as~~
11 ~~security to assure compliance with all landscaping and site requirements. If the~~
12 ~~developer or an agent of the developer fails to comply with the above installation and~~
13 ~~time requirements, the security of performance may be foreclosed upon by the City to~~
14 ~~cover costs of installing, repairing or replacing said landscaping and site developments.~~

15
16 F. ~~Maintenance Responsibility: Maintenance of all landscaping shall be the sole~~
17 ~~responsibility of the landowner/developer. Failure to adequately maintain and protect~~
18 ~~said landscaping (as determined by the City) shall cause the landowner/developer to be~~
19 ~~guilty of a misdemeanor as detailed in Section 10-2-2 of this Title. (Zon. Ord., 5-8-1991)~~

20
21 10-8-5: **COMMERCIAL ZONED DISTRICTS; SITE DEVELOPMENT:** All site development and
22 landscaping in the commercial zoned districts (C1) shall conform to the minimum regulations
23 specified herein: (Zon. Ord., 5-8-1991; 1998 Code).

- 24 A. Site Plan Required. A site plan is an architectural plan, landscape architecture document, and
25 a detailed engineering drawing of proposed improvements to a given lot. A site plan shows a
26 building footprint, travelways, parking, drainage facilities, sanitary sewer lines, water lines,
27 trails, lighting, and landscaping and garden elements. Commercial site plans must include:
- 28 1. Show north arrow, scale, building location, property lines, setbacks, abutting rights-of-
29 way, parking layout, ADA parking and ramps, entrances to site, curbs, water and sewer
30 lines, fire hydrants, fire lanes, storm drain lines and appurtenances.
 - 31 2. Show all existing fire hydrants within 300 feet.
 - 32 3. Show parking/loading computations for proposed use.
 - 33 4. **Show connectivity with adjacent parking lots and interior private roadways.**
 - 34 5. Show landscaping computations for proposed use.
 - 35 6. Provide elevations with rendered elevations for all elevations. Include color renderings of
36 design concept or intent, site elements, and building facades.
 - 37 7. Provide floor plans; include the proposed low floor elevation.
 - 38 8. Provide cross-sections of the site showing spatial relationships between all vertical
39 elements (building, trees, berms, Light standards, etc.) as they relate to activities and use
40 of streetscape, pedestrian, and parking areas.
 - 41 9. Provide lighting and signage plan for the entire site. Indicate how signs will be
42 illuminated, their design and spatial relationship to other site amenities including
43 buildings, and a graphic example of each type of sign. This does not take the place of a
44 sign permit application.
 - 45 10. Provide storm water pollution prevention plan if the site disturbs an acre or more, or is
46 part of a larger development.
 - 47 11. Provide cost estimates for site development, including but not limited to: landscaping,
48 parking/loading areas, pedestrian areas.
 - 49 12. Summary data indicating the area of the site in the following classification: **total area of**
50 **the lot**, total area and percentage of the site utilized by buildings, total area and
51 percentage of the site in landscape area, total area and percentage of the site for parking
52 areas (including the number of parking spaces).

1 B. Parking / Parking lots. Private parking lots within any development shall provide interior
2 access to adjacent parking lots and interior private roadways. When new developments are
3 being constructed adjacent to existing businesses the project shall join existing drives and
4 parking lots at property lines. When new developments are proposed adjacent to
5 undeveloped land or underdeveloped areas, the new developments shall construct
6 connections which will allow joining of future roads or parking lots. All accesses between
7 interior lots and roads shall be open to the public for customer parking and access.

8 INTERNAL NOTE: The following is being moved from 10-8-6 C.

- 9 1. Visitor, guest or customer drop-off zones and parking shall be provided near visitor or
10 customer entrances into buildings and shall be separated from all-day employee parking.
- 11 2. Parking will not be permitted closer than 15 feet to the property line unless it is decided
12 by the Land Use Authority to be in the best interest of the City to permit parking to be
13 closer than 15 feet. (Ordinance Modification 019-99 07/27/99) A business that locates
14 the parking in the rear of the building rather than the front will be allowed a front yard
15 setback of 15 feet. The standard front yard setback will be used when a business locates
16 the parking in the front of the building. When parking is allowed on the street adjacent to
17 the building the standard front yard setback applies. (Ordinance Modification 009-2002
18 06/11/02)
- 19 3. Parking aisles shall not exceed forty (40) cars in a row. Total parking area shall be
20 broken down into sections not to exceed one hundred (100) cars. Each section shall be
21 separated by internal drives to improve traffic circulation.
- 22 4. All parking spaces must be designated properly by painter lines or other City-approved
23 methods.
- 24 5. Minimum aisle dimensions (from face of curb to face of curb) shall be: 90° parking – 64
25 feet; 60° parking – 60 feet; 45° parking – 53 feet
- 26 6. One access shall be allowed per lot, as exists on the effective date hereof, or one access
27 shall be allowed for each one hundred fifty feet (150') of frontage with a maximum of two
28 (2) accesses per street frontage. Minimum distance between accesses shall be one
29 hundred feet (100') and the minimum distance from the street intersection shall be one
30 hundred feet (100'), except for service stations which are approved conditional uses
31 where only two (2) accesses are allowed per lot with one frontage. A third access shall
32 be allowed for the other street frontage on corner lots as long as it meets the frontage
33 and distance requirements above. (OM 006-2005 02/08/05)
- 34 7. Handicap Parking: All private, public and City parking lots shall provide accessible
35 handicap parking. Minimum design, sign and identification of handicap parking spaces
36 shall be as specified in the Utah State Building Board Planning and Design Criteria to
37 Prevent Architectural Barriers for the Aged and Physically Handicapped. (Zon. Ord., 5-8-
38 1991)

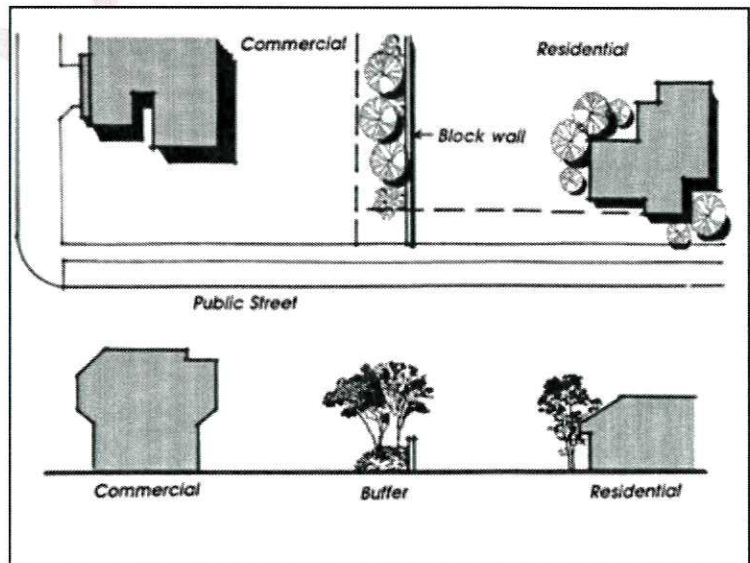
39
40 C. Landscaping: All landscaped area shall be planted with live plant material and include a
41 permanent automatic irrigation system. The owner, tenant and agent shall be jointly and
42 individually responsible for the maintenance of all landscaping in good condition and free
43 from refuse and debris so as to present a healthy, neat and orderly appearance. The
44 landscaped public area between the curb, gutter, and sidewalk is not used to meet the
45 landscape requirements. See Title 7 Chapter 1 Section 8 of this code for park strip
46 requirements.

47 1. Design initiatives.

- 48 a. To establish landscape themes that include street trees and streetscape designs
49 throughout the City to promote and overall character and identity to the community.

- b. Promote innovative and cost-conscious approaches to the design, installation, and maintenance of landscaping while encouraging water and energy conservation.
 - c. Promote planting techniques that ensure long term health of plant materials.
 - d. Screen unsightly building structures, equipment or materials from the view of persons on public streets or adjoining properties of incompatible land uses.
2. Definitions:
- a. Buffering: plants placed intermittently against long expanses of building walls, fences, and other barriers to create a softening effect.
 - b. Landscaping: vegetative plantings such as grass, trees, shrubs, vines and related improvements such as pools, walkways, rockwork and sculpture which is of a design that will beautify and enhance a property, control erosion and reduce glare.
 - c. Screening: masonry wall, fence, hedge, berm, or vegetative planning or combination thereof which is of a design (height, width, material, etc.) that will provide a visual and audible barrier between land uses having different intensities of use.
3. Large retail buildings (15,000 square feet and larger): shall require at least ten percent (10%) of the total lot be landscaped.
4. Retail buildings (detached - less than 15,000 square feet): shall require at least ten percent (10%) of the total lot be landscaped.
- a. A ten foot (10') wide minimum landscaped area shall be provided around the entire building, with the exception of where loading docks, ramps, etc. are located. Up to five feet (5') of said ten foot (10') minimum may be sidewalk. The Administrative Land Use Authority may provide for an exception to this requirement if soil types make it inadvisable to have irrigation near the building. In such case, the required amount of landscaping shall be provided elsewhere on the property.
5. Professional / Office buildings: shall require at least fifteen percent (15%) of the total lot be landscaped.
- a. A ten foot (10') wide minimum landscaped area shall be provided around the entire building, with the exception of where loading docks, ramps, etc. are located. Up to five feet (5') of said ten foot (10') minimum may be sidewalk. The Administrative Land Use Authority may provide for an exception to this requirement if soil types make it inadvisable to have irrigation near the building. In such case, the required amount of landscaping shall be provided elsewhere on the property.
6. Industrial / warehouse buildings: shall require at least ~~fifteen~~ ten percent (10%) of the total lot be landscaped.
- a. A ten foot (10') wide minimum landscaped area shall be provided around the entire building, with the exception of where loading docks, ramps, etc. are located. Up to five feet (5') of said ten foot (10') minimum may be sidewalk. The Administrative Land Use Authority may provide for an exception to this requirement if soil types make it inadvisable to have irrigation near the building. In such case, the required amount of landscaping shall be provided elsewhere on the property.
7. Parking Areas: Landscaping in parking area shall be designed to provide the following:
- a. Incorporate appropriate plantings that are in scale with their surroundings.
 - b. Separate roadways, travel paths, pedestrian paths etc. using landscaped islands and /or planter strips.
 - (1) Define area where pedestrians are safely separated from the travel path / roads.
 - (2) Reinforce way-finding by emphasizing entrances and circulations patterns.
 - c. Add aesthetic value, provide canopy shade, reduce radiant heat from the surface, reduce headlight glare, and add seasonal interest.

- d. When possible, preserve mature trees and other significant landscape features which help define the character of the City.
 - e. When planted parking medians are used, they shall be a minimum of 10' 6 feet (10' 6") wide.
 - f. Planted islands shall be a minimum of twenty-five (25) square feet.
8. **Xeriscape.** Xeriscape is landscaping that reduces or eliminates the need for supplemental water from irrigation. It is different from natural landscaping, because the emphasis is on selection of plants for water conservation, not necessarily selecting native plants. Xeriscape landscaping can work well in Utah's desert climate. Xeriscape landscape is not zero-scape; it is an area filled with color, scent and variety. Trees can be used effectively in xeriscape and with property planning, planting, and care, they will thrive in low-water landscape.
9. **Low Impact Development (LID).** LID is a stormwater management approach with a basic principle that is modeled after nature: manage rainfall at the source using uniformly distributed decentralized micro-scale controls. LID's goal is to mimic a sites predevelopment hydrology by using design techniques that infiltrate, filter, store, evaporate, and detain runoff close to its source. Developments are encouraged to implement LID's.
10. **Trees.** One tree (minimum two inch (2") caliper, minimum 10 feet in height) shall be planted and maintained for each one thousand (1,000) square feet of landscaped area. Trees in portable planters shall not qualify to meet the tree requirements.
- a. Trees within overhead utility easements shall be of a type that customarily grows to a height not exceeding fifteen feet.
11. **Plants.** The selection of plant materials should consider public health and safety. Plants to be avoided include those with poisonous fruits, large thorns, or invasive growth patterns. The ultimate form and height of plantings as they mature should be considered so they will not create unsafe conditions or block sight lines for pedestrians, bicyclists, or motorists.
- a. Planting beds may be mulched with bark chips, decorative stone, or similar materials. Mulch shall not be used as a substitute for plants.
12. **Landscaped buffer.** A landscaped buffer is defined as a landscaped area whereby trees and other plan materials are used to create a wide, landscaped park- or garden-like area around the perimeter, or in the side and/or rear yard, of a property in order to physically and visually separate and mitigate undesirable environmental impacts (such as: noise, dust, stormwater, etc.) between commercial zones and residential zones. Generally accepted scale for landscape buffers. The following minimum and maximum



- 1 width of transitional yards and screening should be used between commercial and
2 residential uses:
- 3 a. Minimum width: 10 feet to 15 feet
 - 4 b. Maximum width: 25 feet to 50 feet
 - 5 c. Where commercial buildings are less than 5,000 square feet in area, a minimum 10
6 feet to 25 feet buffer is substantial. Otherwise if the building area is greater than
7 5,000 square feet in area, a landscape buffer should be between a minimum 25 feet
8 and 50 feet.
- 9 13. Planting materials in the landscape buffer.
- 10 a. Choose plants that will naturally grow to the desired form or height to reduce
11 maintenance. No limbing up (this will lessen the life and strength of the tree).
 - 12 b. Tree canopies should have a natural growth height of at least 8 feet from the ground
13 when located around areas in the clear-view area (see Chapter 9 of this Title). Tree
14 canopies should have a natural growth height of at least 4 feet from the ground when
15 located around parking areas, walkways, etc.
 - 16 c. New trees and shrubs should be evenly spaced at planting, with trees having an 8-
17 foot minimum installed height, and shrubs having a 36-inch minimum installed height.
 - 18 d. Landscaping in the landscape buffer should consist of a minimum of 6 large maturing
19 trees (minimum 50% evergreen) and 40 medium shrubs (minimum 75% evergreen)
20 for each 100 linear feet, to provide continuous coverage. For dimensions of less than
21 100 feet, plantings and spacing will be in proportion to the basic ratio.
- 22 14. Snow storage. Landscape materials surrounding parking lots and in islands and medians
23 should be able to tolerate large quantities of snow stored during winter months. Delicate
24 plant material should not be used in area where they are likely to be damaged by snow.
- 25 15. Lighting. The intent of lighting is to provide the necessary lighting to ensure pedestrian
26 safety, night vision for pedestrians and automobiles, add aesthetic value to the city
27 appearance, and not create or cause excessive glare onto adjacent properties.
- 28 a. Lighting height and location shall be designed to illuminate the site only. Light cutoffs
29 are required to prevent spillover of direct light.
 - 30 b. Pedestrian street lights or lampposts located within the public right-of-way are
31 required in all commercial zones.
 - 32 c. Pedestrian street lights or lampposts located within the public right-of-way shall be
33 mounted between 8' to 16' above grade to provide continuous illumination of all
34 street sidewalks.
 - 35 d. Pedestrian street lights or lampposts shall reflect the architectural design
36 characteristic of the surrounding area.
 - 37 e. Exterior building lights affixed to building on street front elevations shall be mounted
38 between 6' to 14' above the adjacent grades.
 - 39 f. Up-lighting is not permitted, except as approved through the site plan review for
40 highlighting signature landscape features or building elements.
 - 41 g. HID or fluorescent tube lights (except compact fluorescent bulbs) are not permitted
42 as exterior building lights.
 - 43 h. Floodlights or directional lights permitted for the lighting of alleys, parking garages
44 and outdoor working areas must be shielded or directed to prevent the source of light
45 (bulb or lamp) from being seen from adjacent properties or public rights-of-way.
- 46 16. All landscape plans submitted for approval shall contain the following information unless
47 specifically waived by the City. The final landscaped plan shall be stamped by a Utah
48 Licensed Architect and include a statement demonstrating how the design and

1 installation will conserve water. At the discretion of the City a final landscaped plan may
2 require a stamp from a Utah Licensed Landscape Architect.

- 3 a. The location and dimensions of all existing and proposed structures, property lines
4 easements, parking lots and drives, roadways and rights of way, sidewalks, bicycle
5 paths, ground signs, bicycle parking areas, fences, freestanding electrical equipment,
6 tot lots, and other recreation facilities.
7 b. The location, quantity, size and name, both botanical and common names, of all
8 proposed plants.
9 c. The location, size and common names, of all existing plants including trees and other
10 plants in the parkway, and indicating plants to be retained and removed.
11 d. The locations of existing buildings and structures and plants on adjacent property
12 within twenty feet (20') of the site.
13 e. Location and heights of fences and retaining walls proposed on the site.
14 f. Irrigation plan(s) must also be included and must be stamped by a Certified Irrigation
15 Designer (CID), professional engineer (PE), Licensed Landscape Architect. Irrigation
16 plans must demonstrate water conservation. At the discretion of the City a final
17 irrigation plan may require a stamp from a Utah Licensed Landscape Architect.

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19 17. Completion; Performance Security. No requests for any building, structure or other
20 improvements shall be approved until site and landscape plans have been approved by
21 the Administrative Land Use Authority.

- 22 a. Landscaping and site developments in accordance with the approved plans shall be
23 installed within thirty (30) days following occupancy of the building.
24 b. If said completion date is impossible due to adverse weather conditions, a mutually
25 agreed upon completion date shall be determined by the City and the applicant, but
26 in no case shall the completion date be more than one hundred fifty (150) days from
27 the date of occupancy. The developer (or owner) shall hereby deposit a security of
28 performance as specified in subsections 11-5-7B through C of the Subdivision Title
29 as security to assure compliance with all landscaping and site requirements. If the
30 developer or an agent of the developer fails to comply with the above installation and
31 time requirements, the security of performance may be foreclosed upon by the City to
32 cover costs of installing, repairing or replacing said landscaping and site
33 developments.

34 D. Undeveloped Area. All areas of the parcel on which development is taking place shall be
35 regulated by this chapter. Land which is not covered by the building(s), parking lots, roads,
36 landscaping or otherwise improved shall, as a minimum, be restored with natural vegetation
37 and maintained so as not to create a weed nuisance (see Title 4 Chapter 2 of this Code), or
38 the area may be maintained in agricultural production.

39 10-8-6: **PARKING REGULATIONS:** Except as herein provided, no building or structure
40 shall be constructed, altered or converted for or to any use unless there shall be provided on the
41 lot or parcel vehicle parking of at least the following ratio of vehicle spaces for the uses specified
42 in the designated districts and that all roadways comply with the standards contained herein. The
43 exception being that, an established use lawfully existing at the effective date hereof need not
44 provide parking or roadways as herein set forth and that no existing vehicle parking or roadways
45 be reduced or further reduced below the minimum standards herein required.

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47 2. A. Schedule: In all districts, the following off-street parking schedule shall apply:

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49 1. Dwelling Unit:

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- a. Two (2) spaces for each unit, except as provided in subsection A1b and A1c of this Section.
 - b. Dwelling unit occupied by four (4) or more individuals unrelated by blood, marriage or adoption; two (2) spaces per three (3) individuals, plus one additional space for each additional individual exceeding three (3) and up to and including five (5) individuals.
 - c. Multi unit residences for persons with disabilities and/or residential facility for the aged; when evidence presented by the applicant warrants, the Land Use Authority may allow a number less than two (2) space per dwelling unit; but not less than 1.5 spaces per dwelling unit to the City Council. (Ordinance Modification 002-02 03/26/02)
- 2. Clinic or Doctor's Office: Ten (10) spaces per clinic or four (4) spaces per doctor or dentist, plus three (3) additional spaces for each doctor or dentist over three (3).
 - 3. Restaurant or Cafeteria: One space for each four (4) fixed seats and one space for each forty (40) square feet of floor area for moveable seating under maximum seating arrangement.
 - 4. Office, General: One space for each two (2) employees working the shift with the greatest number of employees.
 - 5. Commercial:
 - a. Recreation And Amusement: One space for each two hundred fifty (250) square feet in use.
 - b. Retail Or Personal Service: One space for each two hundred fifty (250) square feet in use.
 - 6. Churches, Meeting Rooms, Public Assembly: One space for each five (5) fixed seats and one space for each fifty (50) square feet of floor area for moveable seating under maximum seating arrangement.
 - 7. Storage or Warehouse: One space for each five thousand (5,000) square feet or floor area.
 - 8. Manufacturing, Process or Repair: One space for each two (2) employees working the shift with the greatest number of employees.
- 3. B. General Requirements:
 - 1. Buildings, Developments; Computation: In computing the parking requirements for any building or development, the total parking requirements shall be the sum of the specific parking space requirements of all of the buildings, structures or uses in the development.
 - 2. Single-Family Dwelling: Single-family dwelling unit (detached or attached) parking shall be provided only in a private garage, driveway, or in an area properly located for a future garage.
 - 3. Plan Approval: Prior to the issuance of any building permit, a plan which clearly

and accurately designates parking spaces, access aisles, driveways and the relationship to the use to be served by the off-street parking shall be forwarded to the Land Use Authority for the process of City approval. Approval shall be based on:

- a. Adequate number of spaces, including handicap spaces if required;
- b. Relationship of parking to use;
- c. All parking spaces being usable and accessible by adequate roadway/parking configuration; and
- d. Parking stalls being nine feet in width by twenty feet in length (9' x 20') and on a hard paved surface (see subsection D of this Section for handicap parking requirements for individuals with disabilities). Access to all stalls shall also be of a paved hard surface.

4. Location: Parking space as required above shall be on the same lot with the main building, or in the case of nonresidential buildings, it may be located no further than three hundred feet (300') therefrom. (Zon. Ord., 5-8-1991)

~~C. Commercial General (CGD) Zoned District:~~

- ~~1. Visitor, guest or customer drop-off zones and parking shall be provided near visitor or customer entrances into buildings and shall be separated from all-day employee parking.~~
- ~~2. Parking will not be permitted closer than 15 feet to the property line unless it is decided by the Land Use Authority to be in the best interest of the City to permit parking to be closer than 15 feet. (Ordinance Modification 019-99 07/27/99) A business that locates the parking in the rear of the building rather than the front will be allowed a front yard setback of 15 feet. The standard front yard setback will be used when a business locates the parking in the front of the building. When parking is allowed on the street adjacent to the building the standard front yard setback applies. (Ordinance Modification 009-2002 06/11/02)~~
- ~~3. Parking aisles shall not exceed forty (40) cars in a row. Total parking area shall be broken down into sections not to exceed one hundred (100) cars. Each section shall be separated by internal drives to improve traffic circulation.~~
- ~~4. All parking spaces must be designated properly by painter lines or other City-approved methods.~~
- ~~5. Minimum aisle dimensions (from face of curb to face of curb) shall be:
When 90° parking 64 feet
When 60° parking 60 feet
When 45° parking 53 feet~~
- ~~6. One access shall be allowed per lot, as exists on the effective date hereof, or one access shall be allowed for each one hundred fifty feet (150') of frontage with a maximum of two (2) accesses per street frontage. Minimum distance between accesses shall be one hundred feet (100') and the minimum distance from the street intersection shall be one hundred feet (100'), except for service stations which are approved conditional uses where only two (2) accesses are allowed per lot with one frontage. A third access shall be allowed for the other street frontage on corner lots as long as it meets the frontage and distance requirements above. (OM 006-2005 02/08/05)~~

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7. ~~Handicap Parking: All private, public and City parking lots shall provide accessible handicap parking. Minimum design, sign and identification of handicap parking spaces shall be as specified in the Utah State Building Board Planning and Design Criteria to Prevent Architectural Barriers for the Aged and Physically Handicapped. (Zon. Ord., 5-8-1991)~~